



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ANNAI VEILANKANNI'S COLLEGE FOR WOMEN
Name of the head of the Institution	Anita Rajendran
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04465362757
Mobile no.	9884844372
Registered Email	mail4avc@gmail.com
Alternate Email	princyavc@gmail.com
Address	No.81, VGP Salai, West Saidapet
City/Town	Chennai
State/UT	Tamil Nadu
Pincode	600015
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	K. Shiva Shankari
Phone no/Alternate Phone no.	04424851309
Mobile no.	9940123439
Registered Email	avciqac2014@gmail.com
Alternate Email	kss22280@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://avcas.annaiveilankannis.com/wp-content/uploads/2021/04/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://avcas.annaiveilankannis.com/wp-content/uploads/2019/11/College-diary-2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.38	2014	29-Apr-2014	23-Sep-2019

6. Date of Establishment of IQAC

04-Jul-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC facilitated the Outcome Audit on Higher Education conducted by the Principal Accountant General(GSSA) for the year 201415 to 201819. Five working days was taken to complete the audit report.

Part-time and full time jobs were provided for students seeking jobs, through Placement Cell

Facilitated organisation of International Conference by the Department of Tamil

Eight Memorandum of Understanding signed for the year 2019-2020.

ERP streamlined software name is SaraS

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
COLLEGE GOVERNING BODY	24-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

23-Sep-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

10-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

A management information system (MIS) is a computer system consisting of hardware and software that serves as the backbone of an organization's operations. An MIS gathers data from multiple online systems, analyzes the information, and reports data to aid in management decisionmaking. The goal of an MIS is to be able to correlate multiple data points in order to strategize ways to improve operations. Management Information System Comprises of data relating to Publications, Sports, Paper Presentation, Staff Participation in the workshop - FDP, Inter, Intra collegiate details, Seminars, Field Trips, Special Skills, Placement, Internship details, Awards Achievements are collected from departments. Reports pertaining to all quality circles like Women Cell, Culturals, Anti ragging Cell, Alumni Report, Library Day, ED Cell, Extension

activities report of NSS Units, YRC, RRC, Rotaract, Knowledge Sharing Cell, Press Media, etc. are collected and compiled year wise. Earlier MIS was collected manually and now it is done through the system, wherein all data of each faculty member is saved under different heads. Whenever documents, files, images to be collected this MIS will help us in easy accessibility to data and in systematic analysis for decision making. MIS is tailor made to our institutional need.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• During the end of every year, the next year's Action Plan, Prospectus, Admission strategies, Number of staff required, Bridge Course, Activities to be organized, Faculty Developmental activities, Academic Calendar, Committee In charges, Proposed budget are discussed and finalized. Feedback from Alumni, Employers and Exit feedback are collected, analysed and appropriate action are taken. Other academic activities are also planned. • Semester-wise teaching methodologies, student course profile, subject assignments, lesson plans, time tables, value added courses to be offered have all been finalised. • The College Calendar contains the college's the Vision, Mission Statement, Members of the Governing Body, Members of Anti-Ragging Cell, Members of Staff Council, College Profile, Students-Related Policies, College Working Dates, Department Workshop, CIA-Examination Date and other common college functions. It is ensured that all operations are planned in accordance with the college calendar. • On a weekly basis, the Principal calls a meeting with the department heads to review the progress of the Lesson Plans and other tasks according to the schedule. The Lesson Plan, which focuses on Programme Outcomes and Course Outcomes, is submitted by all departments, and it details the teaching methodologies and assessment methods. Meeting is convened by the Principal with the concerned Heads/ co-ordinator before organising the events, conferences or any other workshops. Review meetings are conducted to evaluate the effectiveness of the programmes and remedial actions are taken accordingly.

• Google class room, E-content, Youtube supported learning, Case Study, Management Games and Experiential Learning are all used to make teaching more successful.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally	Tally	09/10/2019	1	Employability	Technical
Programming in Python	Python	21/11/2019	1	Employability	Technical
Medical	DMLT	21/11/2019	1	Employability	Technical

coding					ity	
Stock trading	Stock Trading	06/03/2020	1	Entrepreneurship	Technical	
Basic Etiquette and communication	Etiquette	06/03/2020	1	Employability	Soft Skill	
Placement training for advanced learners	Training	04/02/2020	1	Employability	Soft Skill	
Placement training for slow learner sareer exploration and soft skill	Training	25/02/2020	1	Employability	Soft Skill	
5/3/20-90 Hours Employability Soft skill						
Career exploration and soft skill	Soft Skill	05/03/2020	1	Employability	Soft Skill	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENGLISH	10/06/2019
BSc	BIOCHEMISTRY	10/06/2019
BSc	MATHEMATICS	10/06/2019
BSc	COMPUTER SCIENCE	10/06/2019
BCA	COMPUTER APPLICATIONS	10/06/2019
BCom	GENERAL	10/06/2019
BCom	ACCOUNTING & FINANCE	10/06/2019
BCom	CORPORATE SECRETARYSHIP	10/06/2019
BCom	INFORMATION SYSTEMS MANAGEMENT	10/06/2019
BCom	COMPUTER APPLICATIONS	10/06/2019
BBA	BUSINESS ADMINISTRATION	10/06/2019

MA	HUMAN RESOURCE MANAGEMENT	10/06/2019
MSc	BIO CHEMISTRY	10/06/2019
MSc	COMPUTER SCIENCE	10/06/2019
MCom	COMMERCE	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	758	20

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Medical coding	25/11/2019	25
DMLT	25/11/2019	20
Tally Ace Re16	09/10/2019	49
Programming in Python	21/11/2019	9
Stock trading	06/03/2020	30
Basic Etiquette and communication	06/03/2020	37
Placement training for advanced learners	04/02/2020	48
Placement training for slow learners	25/02/2020	400
Career exploration and soft skill	05/03/2020	120
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	BUSINESS ADMINISTRATION	101
BCom	INFORMATION SYSTEMS MANAGEMENT	37
BCom	CORPORATE SECRETARYSHIP	102
MCom	COMMERCE	17
MA	HUMAN RESOURCE MANAGEMENT	5
MSc	COMPUTER SCIENCE	11
MSc	BIOCHEMISTRY	9
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The IQAC has created a feedback committee, which will frame feedback forms and collect feedback from teachers, students, alumni, and parents. The input committee evaluates the services, instructors, teaching methodologies, curriculum and other activities based on the feedback received from everyone, through the Principal, it makes suggestions to Managements. The Feedback System is basically about institutional practices, processes, and frameworks that take into account students' concern for the quality of the education they receive. This practice assumes that there is an important relationship between the students environment and the learning process. Almost all the faculty participate in the feedback mechanism and gathers feedback from the students, parents, and alumni. The prevalent feedback system facilitates preparing SWOT analysis of the college and in understanding the expectations of the stakeholders. For a better understanding, the questions are also printed in both English and Tamil. It is a practice of our college to collect feedback from visitors and employers who recruit our students. A summary of the Student's Feedback is submitted by the IQAC to the management through the Principal. In 2019-20 implemented online feedback system</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2047	39	75	4	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
79	79	148	6	1	12
View File of ICT Tools and resources					

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

MENTOR MENTEE REPORT FOR 2019 -2020 Date: 27.08.2019 (ODD SEMESTER) SESSION: 5TH HOUR Date: 05.03.2020 (EVEN SEMESTER) SESSION: 5TH HOUR In order to guide and motivate students, regular monitoring and counseling sessions are provided through the Mentor-Mentee system. Each mentor will be allocated with 25 mentees. The mentor helps the mentee by sharing knowledge and giving advice to overcome the weak areas of their personal, academic, and professional levels. Each mentor maintains a manual record for their mentees which incorporates the mentees personal profile, academic profile, and specific talents. The student-centric approach is being appreciated. A teacher is not a master of commands but rather a guide, a friend and a philosopher. Points discussed in mentor-mentee session are Desired Improvement in Students Performance evaluation Curricular reforms including improvement in teaching -learning process • Increasing the Effectiveness of academic Support to weak students to improve their learning out comes, and support to all student to improve their employability. • Facilitating placements: Students seeking full-time and part-time jobs are trained to face interviews through pre-placements training. Developing career paths, determining an individual's hidden talent, and improving own skills are some of the significant features of mentoring program.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2047	79	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
83	83	Nil	Nil	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

i. Assessment and evaluation are integral components of the teaching -learning cycle. ii. Evaluation is the culminating act of interpreting the information gathered about students learning. iii. Question papers for the CIA examinations are set by the subject experts of other departments especially for Commerce and Management related papers. This helped in checking whether the course teacher has completed the stipulated portion. iv. Interdepartmental verification of evaluated papers facilitated in quality assurance. v. CIA Retest examination

was conducted for Sports, NSS, and for students representing college and our state at large. vi. For better processing, each course teacher maintained a separate note book in which the Log book (Lesson Plan, Methodology, Evaluation Pattern, Hours Allocated for each topic) Mark Register (Internal marks 5 for attendance, 5 for assignment, 5 for seminar and 10 for test) and Attendance register are synchronised together, this helped the faculties for assessing and marking internal component of each subject more accurately. vii. The division of syllabus into 2 /4 / 5 units depending on different faculties, with multiple choice without omitting any portion of the syllabi. 2 CIA and 1 Model examination help the students to face their University Examination with more confidence. As a result college is able to produce University Ranks consecutively in various main stream and language as well. viii. To conduct the examinations in a free and fair manner, a jumbling system in seating arrangement in the examination halls has been adopted. ix. University circulars regarding examination are displayed on Students and Staff Notice Board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The institution adheres strictly to the examination schedule as stated by the academic calendar prepared at the beginning of the academic year.
- The college carries out effective planning to follow the academic calendar. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same.
- Following the calendar, every department creates lesson plans to ensure timely delivery of the syllabus.
- Every teacher follows a strict agenda that is discussed and approved by the head of their respective department.
- Not only examinations, Department Fest, NSS Camp, but Programmes of various quality circles are also clearly mentioned and adhered to.
- The topics and chapters are chosen keeping the upcoming CIA (Continuous Internal Assessment) in mind.
- Three internal assessment tests are given during each semester.
- The first Continuous Internal Examination (CIE I) also known as CA - I is conducted after 8 weeks of classwork, CIE II (CA - II) is conducted after 6 weeks of classwork and model exams along with lab internals will be held before the university examinations.
- The timeline created allows the students to complete the given syllabus in enough time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://avcas.annaiveilankannis.com/wp-content/uploads/2021/05/COURSE-OUTCOME-CORRECTED.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://avcas.annaiveilankannis.com/wp-content/uploads/2021/05/STUDENTS-FEEDBACK-2019-2020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	Nil	Tamilnadu Council for Science and Technology	7500	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Introduction and scope of Medical coding	BIOCHEMISTRY	03/07/2019
Basic concepts on diploma in Medical Laboratory Technican (DMLT)	BIOCHEMISTRY	19/07/2019
'Women in the field of Manufacturing Industry'	BCOM (AF, ISM)	01/08/2019
"Women in the Field of Finance"	BCOM (AF, ISM)	01/08/2019
Personal Development and Value of HR	BCOM (CS CA)	22/08/2019
"Importance of digital banking and net banking"	BCA BSC (CS)	30/08/2019
"Introduction to Python Programming"	BCA BSC (CS)	20/09/2019
"Ideas are your currency"	English	25/09/2019
"Recent Trends in Research	BCOM (GENERAL)	26/09/2019
Alpha Omega	BBA	04/10/2019
Necessity of machine learning and artificial intelligence	BCA BSC (CS)	24/02/2020
Ms. G. Soundarya - Introduction and scope of Medical coding	BIOCHEMISTRY	03/07/2019
Dr. C. Uthirakumar - Basic concepts on diploma in Medical Laboratory Technican (DMLT)	BIOCHEMISTRY	19/07/2019
Ms. C.A. Maya Krishnan, Manufacturing Engineering	BCOM (AF, ISM)	01/08/2019

Manager of Caterpillar India Private Ltd., Thiruvallur - 'Women in the field of Manufacturing Industry'		
Ms. Suandari Jagathsean, a Wealth Advisor, Personal Finance Consultant and an Ex-Offical of State Bank - "Women in the Field of Finance"	BCOM (AF, ISM)	01/08/2019
Mr. KV. Raghavan, HR Lead, Sundaram motors, Chennai - Personal Development and Value of HR	BCOM (CS CA)	22/08/2019
Mr. BalaSenthil vel .V.N, Branch Manager , CSC computer education - "Introduction to Python Programming	BCA BSC (CS)	20/09/2019
Mr.S.Rengarajan, GM, IT Department, Digital banking Division, Indianbank - "Importance of digital banking and net banking"	BCA BSC (CS)	30/08/2019
Ms. Manasa Gowda, Karnataka Zonal head of Eureka Publication also the first female programme Bureau chief of online channel "Gravify" - "Ideas are your currency"	ENGLISH	26/09/2019
Mr.Sethuraman Ramabadran Founder Director Akara Research Technologies Pvt Ltd - " Recent Trends in Research"	BCOM (GENERAL)	26/09/2019
Dr.S. Vengadamani FCA, M.Com, M.Phil., Ph.D., Director, Amity Global Business School, Chennai. - Alpha Omega	BBA	04/10/2019
Mr.r. Karthick, Branch manager- Necessity of machine learning and artificial intelligencet	BCA BSC (CS)	24/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/12/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.Sc (Computer Science) / BCA	1	Nil
National	B.Sc (Bio Chemistry)	1	5.1
National	B.Com	1	5.76
National	B.Com AF	1	Nil
International	BBA	1	6.3
International	Commerce	1	6.1
International	BBA	1	6.3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Sc. Maths	7
BA (Tamil)	4
BBA	7
BA (Eng)	1
B.Com (CS CA)	8
B.Com (AF, ISM)	3
B.Com (G)	3
B.Sc (Bio Chemistry)	1
B.Sc (Computer Science)/BCA	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Heart Attack Detection and Heart Rate Monitoring Using IOT Techniques	Ms.W.Malini Prema Kumarai	Journal of Adv Research in Dynamical and Control System	2019	8	Nil	Periyar University, Salem
Combined effect of tyramine and phlorisin on isoprot erertol induced myocardial infarction is wistar rats	Ms.M.Kezia susanna	Journal of Pharmacogrosy and phytochemistry	2019	14	11	Mohd. Sathak College of Arts Science, Chennai
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	12	8	17
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Breast Cancer Awareness India 202	Men Pink Ambassador Secretary, Annai velankanni's Group of education	India Turns Pink	500
Breast Cancer Awareness India 2	Breast Cancer Awareness India 2020 Pink Ambassador India Turns Pink 500	India Turns Pink	500
Seedballs Making Festival	Record event-1,50,000 seedballs in 30 minutes. Kalams Book of Record	Kalams Book of Records	1500
Ploggathon	Record even- Maximum number of people participating in a ploggathon	Asia Book of Records	1000
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
One Day Seminar	Department of English	College Management	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.15	11.13

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Fully	19.5	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	127	3	16	0	0	12	14	150	0
Added	18	0	150	0	0	2	8	0	0
Total	145	3	166	0	0	14	22	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
AVC PROGRAMS	https://youtube.com/c/AnnaiVeilankannis

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10892265	10885227	437059	433046

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Nil
https://avcas.annaiveilankannis.com/wp-content/uploads/2019/12/Maintenance_policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	TAMILNADU YOUTH GAMES SPORTS ASSOCIATION - SIVET COLLEGE, GOWRIVAKKAM, CHENNAI - 73 -JAN	National	1	Nil	18/UCS/003	GAYATHRI DEVI .R

19th TO
21st 2020
- 1

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council consists of the leadership roles namely Student President, General Secretary, Secretaries for the key areas namely Sports, Cultural, Placement, Library, Extension Activities and one secretary for each department. The deserving students are selected as Student Council leaders based on their academic performance and leadership qualities. The Student Council election for the Academic year 2019-2020 was conducted on 26th March 2019 in our college to elect students for the posts Student President, General Secretary, Cultural Secretary and Sports Secretary. Seventeen students were selected based on their academic credentials to contest in the election. The campaigning for the same happened during morning assembly. Students belonging to all the three years cast their votes. Election polling happened the entire day from 9 am to 3 pm. The cast votes in the secret ballot were counted and the results were announced. The elections brought out the leadership skills and the team playing abilities from the students. The results declared were as follows

STUDENT PRESIDENT Name of the Contestants No. of Votes S.KAVIYA 836 S.PRIYADHARSHINI 516 S.KEERTHANA 192 MARINA MADHURI 154

GENERAL SECRETARY Name of the Contestants No. of Votes A.RACHEL LYDIA 838 S.PRIYADHARSHINI 623 SABEEHA FATHIMA 208

CULTURAL SECRETARY Name of the Contestants No. of Votes S.KALAISELVI 546 S.DIVYASHREE 205 D.NANDHINI 461 B.RAJARAJESWARI 423

SPORTS SECRETARY Name of the Contestants No. of Votes K.HEMAMALINI 426 B.MEENA 171 E.T.S.KAVYALAKSHMI 283 S.SUVETHA 325 S.GNANASRI 314 S.MAHALAKSHMI 146

The duties discharged by the student council members can be categorized as General Duties and Duties specific to their concern area. The general duties consist of Late Comers Monitoring, Discipline monitoring during college programs and activities, Issuing ID cards to first year students, compèring in functions etc. The secretaries of each department give their fullest contributions towards the departmental activities like workshops, seminars, conferences, guest lectures, industrial visits, tours, convocation programs, alumni meets etc. The President and the General Secretary are the pillars of the council to coordinate with staff and students for the effective conduction of all the events and discharging of duties towards the fullest satisfaction of the management

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

Year : 2020 No. of alumni association meetings : 1 Dates of meetings : Jan-26
No. of members attended : 140 Total no. of alumni enrolled : 140

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. An internal body- College Advisory Committee -consists of Principal, Vice-principal, all Deans, Heads and COE helps in taking major policy decisions. Heads of the Department are empowered to be a part of selection panel in the staff Recruitment process. Action Plan to organize Seminar, Conference, Workshop, Guest Lecture etc., are submitted by each department at the year beginning and management encourages and also render their valuable suggestions. There are more than 25 cells which function effectively for the benefit of the students like Placement cell, Alumni Committee, Research forum etc. Placement Cell provides part-time jobs for the needy and also full time jobs for the final year students through Job Fair both On and Off campus. The moral and spiritual values are imparted by the faculties with parental care. Every day it is a regular practice of the college to inculcate values along with the curriculum as instructed by the Management. Value Education, Personality Enrichment is integral part of curriculum. Weekly assembly facilitates in enriching student values. Mentor-mentee system, counselling session acts as a catalyst and results in holistic development of the students. Students are empowered to elect their President, Secretary and other student council representative. The entire election process is in simulation with assembly election and canvassing. This enhances their democratic values and to realize their roles and responsibilities as a student.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution encourages the teaching faculty to be member of the Board of Studies of various Universities and Autonomous Colleges. The college provides practical training for the theory been taught. Proper allocation of hours for each topic is planned ahead. Objectives of each course are kept in mind while teaching so that, the predetermined outcome can be achieved. This enhances the quality of the curriculum which is already set by the Parent University.
Teaching and Learning	Teaching Methodologies are improvised to make the classes learner centric. • Innovative teaching methods like Game based, Activity Based, You Tube assisted teaching, Google classrooms, Case studies, Experiential learning are being practiced. • Learning is an integral part of teaching. Students actively participate in various

programmes being organised by the clubs or cells hence learning happens beyond classrooms also. Students gain knowledge and skill beyond syllabus. • Values are being imparted to the students not only through subjects, it's a regular practice of AVC to insist on Moral, Spiritual and Social values during Assembly session, Mentoring, counselling, during class-hours and by making them a part of all extension activities.

Examination and Evaluation

o Examination and Evaluation For Conducting Continuous Internal Assessment (CIA) an Internal Examination Cell, consist of a senior faculty member as Head and other teaching and non-teaching staff as members. The Controller Office consist of the Principal as Chief Superintendent with a team of faculty members conduct the End Semester examination. The COE is responsible for all examination related communication with the University. Two internal assessment and one Model examination are the components of Internal Examination. The dates of these examinations are mentioned in the college diary. Ø The college strictly follows the guidelines and rules as stated by the Parent University while conducting Internal and End Semester Examinations. And adheres to the dates of examination as mentioned in the college diary, for all Internal examinations. Ø For Internal Assessment Examination a seating plan, table marking system , display of time-table practiced. Ø In order to improve the evaluation part the college has extended a scrutiny process for better control. Quality checking and scrutiny of evaluated papers is done at inter-departmental level. Hence, double-checking is possible to have effective quality control.

Research and Development

- Research Committee of Annai Veilankanni's College plays a significant role in imbibing research aptitude amidst teachers and students.
- The College promotes a quality research culture among the teachers and students. • Faculty members are encouraged to register for Ph.D and permitted to avail OD to attend Conferences, Workshops and Seminars. •

Teachers publishing papers in ISSN, ISBN UGC sponsored journals are honoured during the Assembly and at the Annual College Day. • College also organizes National, International Conferences, Workshops and Seminars to promote research aptitude. • Teaching - Learning is so framed to sow the seed of research in the minds of students.

Library, ICT and Physical Infrastructure / Instrumentation

The Library is the delivery room for the birth of Every Institution. Our Library is well-equipped with Books, Textbooks, Journals, Periodicals and Newspapers etc. Our Library contains more informative collections of books required for the Staff and Students. And arranged systematically for their easy access. The existence of resource in our Library includes collections of books is 14,250, Journals(National and International) - 13 and Magazines - 15, total number of CD's is 250. Subscription of various Newspapers can be seen in our Library. Back volumes of journals have neatly arranged and categorized under their respective subjects for reference. Career guidance books were placed separately for the future benefits of the students. Faculty members use different Information Communication Technology for teaching. Faculty members are also working on econtent development. They also use Youtube assisted learning, Google Classrooms, PPTs, Activity based learning to ensure learning centric approach. This facilitates in easy control and maintaining standards. Our college is the member of ICTACT Academy and thereby the faculty members are encouraged to attend the workshop/ FDP programmes. Physical Infrastructure / Instrumentation : Maintenance policy is updated in the website.

Human Resource Management

The Head of the Department gives the department staff requirements to the Management through the Principal. After advertisement in a leading newspaper, panel interview takes place. Faculty Development Programs are organized by the IQAC twice a year. A systematic Performance Appraisal System prevails in our institution. Faculty members are given with a Self-appraisal form to record their assessment which is verified by the head and countersigned by the Principal. Staff welfare is

	<p>taken care of by the management by providing benefits like financial assistance for workshops and seminars, a concession for the kids studying in their institution, Festival Advance, Financial Assistance for Medical treatment, Medical Leave with salary are provided. Well-defined HR policy is framed.</p>
Industry Interaction / Collaboration	<p>All the departments organise various activities by inviting the Chief Guest/ Resource Person from different Industries and Corporate Houses. Industrial Visits, Internship Training, Field trips to companies like Parle-G, Barclays bank, are organised and the part-time jobs, Memorandum of Understanding are signed to enhance Academia -Industry relationship which fills the gap between higher education and industrial expectation.</p>
Admission of Students	<p>Admission of students is based on the norms of the University of Madras and the Government of Tamil Nadu. Admission Committee comprises of Principal, Vice-Principal and three Senior faculties of which one must be from SC/ST community. Strategic plans are made to make the admission process smooth for the students seeking admission and also making appropriate plans when there is more or less demand for a particular course. If the demand for the course is more, selections of the candidates are done on the basis of their marks and their participation in other extra-curricular activities. Fee concession is also given during admission for deserving candidates. At least one faculty per department is present during admission time to guide the students and parents in selecting the course.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	SARAS SOFTWARE SOLUTIONS, 52, PALLAVA NAGAR, IST STREET, TONDIARPET, CHENNAI - 600 081
Administration	SARAS SOFTWARE SOLUTIONS, 52, PALLAVA NAGAR, IST STREET, TONDIARPET, CHENNAI - 600 081
Finance and Accounts	CSOFT SOLUTIONS, 475/31, ANNA SALAI, NANDANAM, CHENNAI - 600 035
Student Admission and Support	SARAS SOFTWARE SOLUTIONS, 52, PALLAVA

NAGAR, 1ST STREET, TONDIARPET, CHENNAI
- 600 081

Examination

We are affiliated to the University of Madras and follow CBCS Pattern. Student Exam Registration, Nominal, Subject selection, fees payment, Admit Card download, Student Examination Attendance Entry, Revaluation, Result, Re-totalling are done through online portal of the University of Madras. We use ERP software to enter CIA I, CIA II, Model Exam, External marks of Soft Skill, NME and Practicals are done through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
79	79	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Welfare measures for teaching. The scheme and plans of the college management always focus on the welfare of both teaching faculty and non-teaching staff. • Provident Fund (PF) is available for both teaching • Faculties are encouraged to present papers in National and International conferences by rendering financial support. • Festive advances are given to teaching • Faculties are permitted to avail 12 days as CL and 12 days OD (on prior approval) and a maximum of 15 days leave for marriage with salary based on their service. • Teaching staff can use Hostel and Bus facilities at free of cost. • Tuition Fee concession is provided to the children of faculty members studying in any Annai Veilankanni's Group of Educational Institution. • Frequent personal health care awareness is arranged inviting Eminent Doctors. • Investment Planning Sessions are arranged for the faculties to help them to plan their future. • Refreshment drink is provided twice a day. • Staff are honoured with memento for producing cent percent result, centum marks and cent percent attendance. • Department producing University Rank (from 1 to 25th rank), is encouraged with a Cash Award. • Moving Register helps Faculty members to move out during the college hours, for their personal or official work. • One-day recreational outing is arranged for staff

PF, Festival Advance, Hostel facility, Bus facility, Fee concession for their wards studying in AV groups, To attend training sessions, Medical assistance, Leave with salary for Marriage and other benefits similar to teaching faculties.

Management scholarship (fee concession or free education) for deserving students, Hostel facility at affordable cost, health care assistance for students, insurance policy for students during their study tenure of 3 years, Free bus for students going for Part-time jobs, Payment of fees in instalments.

members which helps them to relax. • Staff are permitted to go to other colleges as paper evaluator, as external examiner for practical examination, question paper setter, question paper scrutiniser, exam squad, syllabus revision, Chief Guest, Resource Person and also to attend the interview in Government and Aided colleges. • Special permission is given for nursing mother Long leave is granted for any personal or health related Issues. As college is a member of ICTACT, staff are able to attend various seminars, workshops and other certificate programmes either free of cost or at a concessional rate.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College Accounts and Administration section is controlled by the College Governing Body which takes care of the financial requirements of the college. The Principal calls for budget estimation from the various departments and committees at the end of the academic year for the forthcoming year. Based on these estimates, master budget is prepared by the committees and forwarded to the Governing Body through the Principal. An external audit is conducted by a firm of Auditors M/S A. John Moris Co. twice a year. The Annual audit for the financial year April 2019-March 2020 was conducted by the auditors and an audited statement of accounts was given. Internal Academic Audit is conducted by the team members of Internal Quality Assurance Cell to ensure quality and to transfer the best practices of each department. During this year 2019-2020 Office of Audit and Accounting General conducted 10 years audit during the month of September for 7 days. Resource Mobilisation As a Self-Financing college instituted to empower marginalised section of society a nominal amount of fees is the only source of revenue for the College.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

44305384

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Office of Audit and Accounting General	Yes	IQAC
Administrative	Yes	John Morris CO	Yes	CGB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent - Teacher meeting is conducted very semester and it builds a good rapport among the parents, teachers and students.
- Parents extend their support in college development activities
- Accomplished Parents are honoured during the Women's Day Celebration.

6.5.3 – Development programmes for support staff (at least three)

- Orientation on MIS
- Festival Advance, Loan and tuition fee concession is provided to the children of faculty members studying in any Annai Veilankanni's Group of Educational Institution
- Counselling facilities through qualified counsellors.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Online Management Information System (from Partial to Full)
- E-governance through ERP SaraS (paperless office)
- Initiated Online Application process towards admission
- Teaching pedagogy is learner centric with ICT tools.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Kavalaan App Students Safety Chennai South	17/12/2019	17/12/2019	2000	Nil

Zone, DCP				
Women's cell awareness program	09/12/2019	09/12/2019	2000	Nil
Red Ribbon Walk ' Breast Cancer '	03/03/2020	03/03/2020	500	Nil
Women's Day "Women's Health"	06/03/2020	06/03/2020	500	Nil
National World Child Day Celebration	09/01/2020	09/01/2020	500	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Eco-Friendly Onam Celebration held on 10/9/2019 at Annai Veilankanni's College for Women, Saidapet 500 students participated. A Record Of Making Of One And A Half Lakh Seed Balls In Thirty Minutes held on 19/09/2019 at Annai Veilankanni's Engineering College, Nedugundrum, 800 students participated. VRIKSHA RAKSHA BANDHAN (MY SAPLING MY SIBLING) in collaboration with KeezhVaanam held on 16.09.2019 at Annai Veilankanni's College for Women, Saidapet 500 students participated. Plogathon held on 2/2/2020 at Besant nagar (Eliots Beach) to Thiruvanamayur Beach 700 students participated. Water day held on 24/11/2019 at Annai Veilankanni's College for Women, Saidapet 500 students participated Eco-Friendly wall painting held on 18/02/2020 at Annai Veilankanni's College for Women, Saidapet 3 students participated 1 Event on cleaning streets 06/08/2019 Narayanaswamy 3rd street other streets 50 2 Event on cleaning streets 21/07/2019 Outside college area other streets 50 3 Awareness programme on waste management and cleaning streets 30/09/2019 Annai Veilankanni's College for Women, saidapet 50 4 Kitchen waste awareness programme 27/09/2019 Annai Veilankanni's College for Women, saidapet 50 5 Solid waste management awareness 19/02/2020 Annai Veilankanni's College for Women, saidapet 2000 6 Waste paper using craft making things in our college campus 18/07/2019 Annai Veilankanni's College for Women, saidapet 200 7 Rainwater Harvesting 26/07/2019 Annai Veilankanni's Engineering College, nedugundrum 250 8 Tree plantation programme 26/07/2019 Annai Veilankanni's Engineering College, nedugundrum 250 9 Seed ball making training programme 07/09/2019 Annai Veilankanni's College for Women, saidapet 20 10 Tree plantation programme in college campus 26/06/2019 Annai Veilankanni's College for Women, saidapet 2000 11 Tree plantation in college garden 20/02/2020 Annai Veilankanni's College for Women, saidapet 5 12 Tree plantation programme in college campus 26/07/2019 Annai Veilankanni's College for Women, saidapet 250

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Street Cleaning-SAIDAPET	08/06/2019	30
Organ Donation Awareness Programme	14/08/2019	30
Visit to Adopted Village	08/10/2019	30
Community Centre Cleaning-St Thomas Mount	08/11/2019	20
COOUM CLEANING CAMPAIGN	01/11/2019	30
Corona Virus Awareness Program	02/12/2020	100
Distributed dates nuts packet etc..TB Hospital, Tambaram	02/12/2019	10
Helmet Awareness-Iyarkai and J1 Police Station -Saidapet Bus Stand	17/12/2019	100
White day donation to old age home and school	18/12/2019	500
Distributed biscuit packet, paste, brush, etc.,- Annai Mentally Retarded School	19/12/2019	30
Blood Donation Camp	21/01/2020	50
Two Wheeler - Helmet Awareness	23/01/2020	50
Blood Donation Camp Organ Donation Camp-With Lions Club Mylapore	21/01/2020	100

Organ Donation Awareness Programme	21/01/2020	80
Traffic Awareness - Two Wheeler Rally- Saidapet Bus Stand	23/01/2020	60
Corona Virus Awareness- Quaid-E-Millath Government College For Women.	07/02/2020	25
Corona Virus awareness Programme- College Campus	12/02/2020	100
NATIONAL DISEASE COVID-19 HEALPING AWARENESS	30/03/2020	10
NATIONAL DISEASE COVID-19 AWARENESS AND FOOD DONATION	31/03/2020	10

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Green Practices in college campus</p> <ol style="list-style-type: none"> 50 students participated in the event "Cleaning Streets" on 6/8/2019 at Narayanaswamy 3rd street other nearby streets and on 21/07/2019 at Annai Veilankanni's College for Women, Saidapet, and outside college area nearby streets 50 students participated in "Awareness Programme on Waste Management and Cleaning Streets" on 30/09/2019 50 students participated in "Kitchen Waste Awareness Programme" on 27/09/2019 at Annai Veilankanni's College for Women, Saidapet 2000 students participated in "Solid Waste Management Awareness" on 19/02/2020 at Annai Veilankanni's College for Women, Saidapet 200 students participated waste paper using craft making things in our college campus on 18/07/2019 at Annai Veilankanni's College for Women, Saidapet 250 students participated in "Rainwater Harvesting" on 26/07/2019 at Annai Veilankanni's Engineering College, Nedugundrum 250 students participated in "Tree Plantation Programme" on 26/07/2019 at Annai Veilankanni's Engineering College, Nedugundrum 20 students participated in "Seed Ball Making Training Programme" on 7/9/2019 at Annai Veilankanni's College for Women, saidapet 2000 students participated in "Tree Plantation Programme" in college campus on 26/06/2019 at Annai Veilankanni's College for Women, saidapet 5 students participated in "Tree Plantation" in college garden on 20/02/2020 at Annai Veilankanni's College for Women, Saidapet 250 students participated in "Tree Plantation Programme" in college campus on 26/07/2019 at Annai Veilankanni's College for Women, Saidapet
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICE 1</p> <ol style="list-style-type: none"> Title of the Practice: Promotion of Environmental Consciousness among students. Objectives of the Practice: In today's world, where majority of the people are pursuing only self-interests relentlessly, the institution recognises the need to inculcate environmental consciousness in students making them socially responsible. The practice: The Institution has
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organised the following activities. a) Seedball Making- The students of Annai Veilankanni's Group of Institutions in collaboration with "Iyarkai" foundation achieved a world record of making one and a half lakh seedballs in thirty minutes. The event was conducted on 19/09/19. Eight Hundred students actively engaged themselves and contributed towards the world record. b) Plogathan Ploggathan , is yet another manoeuvre towards the environmental consciousness of the students, Ploggathan was conducted on 2/2/20 at Eliot's Beach. Around Seven Hundred students showed their interest towards this massive drive. 4. Outcome The college through Environmental engagement projects with an aim to inculcate thinking and living habits among students such that environmentalism becomes core to the value system of students. BEST PRACTICE 2 1. Title of the Practice: Placement Record 2.Objectives of the Practice: The Specific Objective is to acquaint the students of the institute with Industries, to provide ample opportunities for placement and to train and prepare students towards recruitment. 3. The practice: a) Pre- Placement Training • The Institution organizes placement training for all students. • General follow-up, joining formalities and other administrative activities. • Grooming and training of the candidates for the placements so that their chances of selection increase. The students are trained on aspects like: ? Facing Interviews. ? Facing Group Discussions. ? Professional Resume Writing. ? Cracking Aptitude Exams. ? Skill Development Sessions Programs. ? Preparing Mock Exercises. ? Recruitment and Placement Sessions. ? Arranging Seminars and Technical talks. ? Basic Grammar b) Campus Interview For the academic year 2019-2020, the placement cell of the college invited the following companies creating a good placement record. ? HDFC Bank ? HTC Global services ? Broadgate Infonet ? CapeGemini ? GTT Atos Syntel 4. Outcome The college through the above activities has been consecutively placing good number of students every year.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://avcas.annaiveilankannis.com/wp-content/uploads/2021/05/latest-best-practice-converted.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Earn while you Learn The Institution with a short yet brilliant history has been continuously striving for the upliftment of the marginalized sections of the society. Considering the student dropouts with regard to the economic constrain the institution has come out with "Earn While You Earn" Programme. The objective of the programme is to cater to the financial need of the students and to support them pursue their higher education. In view with this the college arranged part time job opportunity to students in need and to interested. Part - Time Campus drive for HTC Global Services was conducted on 27.11.2019 . Ms. K. Anitha Menon, Head- Human Resource and her team Mr Sridhar and Mr Prabhakar from Acroamatic Technologies Pvt Ltd., visited the college to conduct the interview. The efficient students based on their skills were recruited for Part time job cum Internship with salary Rs 5000. The timing is from 3.00 p.m. to 8.00 p.m. The College having in mind the safety of the student also made the part time jobs with transportation facility. Around 100 students from second and third years attended the interview. 45 students got selected in the interview conducted.

Provide the weblink of the institution

<https://avcas.annaiveilankannis.com/wp-content/uploads/2021/05/Institutional-Distinctiveness-3.5-converted.pdf>

8.Future Plans of Actions for Next Academic Year

To frame the course of action based on the New Education Policy To impart more skill-based courses through Annai Veilankanni's Academy for Skill Development and Competitive Studies (AVASDCS). To encourage faculty members to complete their Ph.D.and to do research publications in peer-reviewed journals. To upgrade the existing ERP system. To bring more UG courses based on the demand and certificate programmes. To work on establishing Incubation Centre and providing part-time job, for a large number of students within college premises after working hours. To augment the infrastructure of the college with more ICT enabled and with modern teaching aids. To enhance the Accademia-Industry interface more MOU's to be signed. To work on providing free transportation for students. To tap organisations which provides scholarship to the students. To make Management Scholarship more systematic and organised so that scholarship benefits for inclusion of each and every deserving student. To plant around a thousand fruit-bearing trees in and around the college vicinity. To work on Staff and student exchange programmes. To encourage faculty members to attend various ICTACT offered seminars like power seminar, workshops, leadership programmes, FDPs etc. to upgrade and update their knowledge.