The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> ANNAI VEILANKANNI'S COLLEGE FOR WOMEN

1.2 Address Line 1

> 81, VGP SALAI

Address Line 2

> WEST SAIDAPET

City/Town

> CHENNAI

State

> TAMIL NADU

Pin Code

> 600 015

Institution e-mail address

> info@annaivelankannis.com

Contact Nos.

> 044-65362757,044-43523712

Name of the Head of the Institution:

> Dr. Nomila Merlin

Tel. No. with STD Code:

> 044-24851172

Mobile:

> 9444829651

Name of the IQAC Co-ordinator:

K. Shiva Shankari

Mobile:

9940123439

IQAC e-mail address:

avciqac2014@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

TNCOGN 17851

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (SC)/03/A&A/08

1.5 Website address:

www.annaiveilankannis.com

Web-link of the AQAR:

http://www.annaiveilankannis.com/NAAC/IQAC/AQAR/AQAR2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.38	2014-15	5
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

04/07/2013

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR __AQAR 2014-15, submitted on 30/11/2015_ (DD/MM/YYYY)
   ii. AQAR_____AQAR 15-16 submitted on 18/1/2017__ (DD/MM/YYYY)
   iii. AQAR____AQAR 16-17 submitted on _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State   [✔] Central   [ ] emed   [ ]   Private   [ ]

Affiliated College   Yes [✔]   No [ ]

Constituent College   Yes [ ]   No [✔]

Autonomous college of UGC   Yes [ ]   No [✔]

Regulatory Agency approved Institution   Yes [ ]   No [✔]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ]   Men [ ]   Women [✔]

           Urban   Rural [✔]   Tribal [ ]   [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [ ]   UGC 12B [ ]

        Grant-in-aid + Self Financing [ ]   Totally Self-financing [✔]

1.11 Type of Faculty/Programme

Arts [✔] Science [✔] Commerce [✔] Law [ ] PEI (Phys Edu)

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others   (Specify)   [   ]

1.12 Name of the Affiliating University *(for the Colleges)*   University of Madras

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   nil

University with Potential for Excellence   nil   UGC-CPE   nil

DST Star Scheme   nil   CE   nil

UGC-Special Assistance Programme   nil   nil

UGC-Innovative PG programmes   nil   *pecify)*   nil

UGC-COP Programmes   nil

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   2

2.3 No. of students   2

2.4 No. of Management representatives   2

2.5 No. of Alumni   1

2. 6 No. of any other stakeholder and

   community representatives   nil

2.7 No. of Employers/ Industrialists   nil

2.8 No. of other External Experts   nil

2.9 Total No. of members   17

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   8   Faculty   5

Non-Teaching Staff Students   1   Alumni   1   Others   1

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ✓   If yes, mention the amount

2.13 Seminars and Conferences (only quality related)   3

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐   International ☐   National 1   State ☐   Institution Level 3

(ii) Themes

- FDP-15/6/2016 – Student Support & Progression'
- FDP-30/9/2016 - Enhancing Quality by imparting Managerial Competencies
- 7/11/2016- 5S An Introduction
- One day National Level Workshop on Research Methodology and its Applications.

2.14 Significant Activities and contributions made by IQAC

- Academic Audit per semester conducted
- Students feedback collected on semester basis
- Management Information System data compiled –semester wise
- Research Aptitude developed amidst the faculty members
- Out Reach programmes were encouraged to develop Individual Social responsibility
- Due to the effort taken by IQAC 5 members have completed NET /SET UGC
- One National Level Workshop on Research Methodology and its Applications.
- Certificate Course for First Years on YOGA for Human Excellence
- Periodical Meeting for academic quality enhancement.
- Reports collected and compiled from various departments/cell.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC team during the beginning of the year towards quality enhancement and the outcome achieved is analysed by the end of the year.

Plan of Action	Achievements
• To Prepare Academic Calendar with clear action plan	Prepared and monitored
• To encourage department to organise intercollegiate competition.	Intercollegiate Level competitions were organized by 5 departments.
• To organise National level workshop on Research Methodology and to organise National Level Workshop on Innovation & Technology in Business Perspective. To encourage departments to organise international level conference	As per the plan Research Committee of our college organized National Level Workshop on Research Methodology and its Applications on 23/08/2016

Dept. of B.Com A&F –ISM organized One day Workshop on Innovation and Technology in Business Perspective on 29/07/2016. International Conference organized by Dept. of Tamil. |
| • To enhance the Student Support Services by organising various activities by NSS, YRC, RRC and Placement cell. | NSS unit I & II, YRC have tremendously contributed by organizing various programmes, events for the welfare of the students. NOTE: Events Attached

Placement Cell keeping in view the Vision and Mission of our college works towards economic independency of students by providing them opportunity to get placed in reputed institutions.

Placement Cell organized 2 Weeks Training Programme for the benefit of the Final year students. One by Ripe Academy Pvt. Ltd., and another by Mafoi Company. Job Fair conducted on 24/2/17, 700 registered and 322 students |
| • To Enhance the Student | |

Council and their functioning.	were placed
	Investiture Ceremony conducted and council members were nominated and finally selected giving priorities to their academic and non-academic performance. They organize and co-ordinate all functions of the college. This enhances their organizing, leadership and problem-solving skills.
• To empower students to work on their own.	
	ED Cell trained the students on regular basis and developed their entrepreneurial skill. Pongal Fest and Pongal Bazaar gives them way to bring out their entrepreneurial skill.
• To enhance ICT and teach digitalising to students	
	ICT enabled teaching and learning. 1300 Students received digital literacy programme and certificate
• To Focus both on academic and non-academic performance.	
	Freshers Day, AVC Fest, Christmas, Pongal, Independence Day, ASTRAL, College Day, Dept. Fest by all departments for bringing out their non-academic talents and giving them ample opportunities by convening Seminars, Workshops, Guest Lectures, Conferences for widening their knowledge.
• To introduce 2 more PG courses from the academic year 2017-18	
	Applied with the University of Madras

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   ✓   No

Management   Syndicate | - | Any other body | - |

Provide the details of the action taken

- On submission of the feed back of students, the Management members analyse and take necessary action based on the analysis.
- Encouragement and Autonomy in work process is provided making the atmosphere more conducive.
- Management enthusiastically participates and contribute to the IQAC of the college.
- Suggestions of the IQAC team is being welcomed by the Management and the entire institution focus on Continuous improvement of quality in all aspects.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	
UG	11	-	11	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	7
Others	-	-	-	-
Total	13	-	13	7

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**CBCS**
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	-
Annual	-

1.3 Feedback from stakeholders*Alumni ☑ Parents ☑ Employers ☑ Students ☑
   (On all aspects)

Mode of feedback   :Online   Manual ☑ Co-operating schools (for PEI) ☑ ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Revision in Commerce- Accounting & Finance, Information Systems Management, Computer Application, English, Allied Statistics & Economics
- Certain Papers are modified based on the current trends that is For Commerce (ISM)- Logistics and Supply chain management included which is a new subject.
- Current relevant subjects pertaining to Commerce & Management have been included.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
86	86	-	-	10

2.2 No. of permanent faculty with Ph.D.   8

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
86	-	-	-	-	-	10	-	96	96

2.4 No. of Guest and Visiting faculty and Temporary faculty   -   -   -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	7	-
Presented papers	16	3	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching Methodologies adopted by our college.

- Blended Learning
- Flipped Learning
- Collaborative Learning
- Peer Learning
- Issue Based learning
- Practical Learning through Industrial Visit
- Experiential Learning through NSS Camp
- Integrated Learning
- Demonstration

2.7 Total No. of actual teaching days
    during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
    the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

Follows CBCS pattern. Centralised Internal Examination conducted thrice a semester and Internal Marks sent to Internal Committee.

Well systematic and Planned Examination Cell (Internal and External Committee) conducts University Examination. Maintain records in a standard format.

Revised Guidelines of IQAC and submission of AQAR

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

1	-	-

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.BioChemistry	41	7.3	34	-	-	41
B.Sc. Mathematics	31	9.6	41.9	-	-	52
B.Sc. Comp Sci	38	29	58	-	-	87
BCA –Shift I	91	11	75	-	-	86
Shift II	32	1	69	-	-	72
B.Com Gen Shift - I	156	6	82	22	-	83
	62	4	32	16	-	83
B.Com CA	54	1.8	44	-	-	46
B.Com AF	63	-	57	17	1.5	76
B.Com CS	42	-	42	22	-	64
B.Com ISM	38	-	47	-		47
BBA	101	2	50	13	-	65

M.Sc (CS)	3	100	-	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

* IQAC continuously monitors the Teaching Methodologies and suggestions on changing the teaching pedagogy is given to faculty members. Awareness on MOOCS, MOODLES given.

* Remedial Classes for slow learners during the month of February, March and October

* College acts as a venue for UPSC , TNPSC coaching conducted regularly by Manithaneyam Arakkattalai at Magesh Hall. It motivates the best students to study within their campus and make them Civil Service aspirants

* Career Guidance/ Placement Training Programme for Final Year students

3.11.16 to 6.12.16 (Batch1)	RIPE ACADEMY
17.12.16 to 19.12.16(Batch 2)	RIPE ACADEMY
24.1.17 to 3.8.17	MA FOI

* FDP for the Faculty members to upgrade themselves. College encourages staff members to attend Faculty Development Programme conducted at other colleges, Universities.

* As per the vision of our college to make student independent Entrepreneurial Development Cell conducts regularly various programmes for developing students entrepreneurial skill. Students were taken to the workshops, seminars organized at various places.

* Knowledge Sharing Sessions- Staff Members use to share their experience and informations they have acquired after attending Meetings, Seminars or Workshops.

* Quality Circles report collected and inputs given to them to enhance their standard.

3 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	86
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	3
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	55

Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	-	-	-
Technical Staff	3	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has emphasized the significance of Research and importance of clearing NET & SET.
- Research Forum of our college conducted an One day Workshop on Research Methodology and its Application on 23rd August 2016 and had 102 participants including other college participants.
- ICT Training – Digital Literacy Mission organised by ICTACT 1300 students participated in the drive which was an initiative of Government of India. Around 1000 students received their certificate.
- Two more PG courses were planned and proposed. Being first generation learners and with poor financial background it's a challenging task for the Teachers to encourage students to complete PG courses. With the effort of the department faculties its being ensured majority of the students completes their PG regular or through correspondence course.
- Due to the support and encouragement given by the Management and effort taken by the IQAC team 2 faculty members completed their Ph.D and 4 members completed NET/SET respectively.
- Students were encouraged to present papers and they have won prizes.
- Mini Projects were given for the students especially BBA, B.Com, B.Com ISM, CS, BCA and PG students. We seed the research aptitude by way of EVS projects, Paper Presentations, Project Training, Institutional Training, Industrial Visits, Corporates Interaction and Alumni's Interaction.
- Faculty members were given an opportunity to share their experience gained during a conference or seminars, which paves way for creative thinking and research.
- ED Cell plays an predominant role in developing entrepreneurial skill amidst the students.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-

Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	5	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	1	1	-

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [1]   Nos. in SCOPUS [2]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   [18]   Chapters in Edited Books   [2]

ii) Without ISBN No.   [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [-]

3.11 No. of conferences

organized by the
Institution

Lev el	International	National	State	University	College
Number	1	2	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   2

3.13 No. of collaborations   International   -   National   -   Any other

3.14 No. of linkages created during this year   3

3.15 Total budget for research for current year in lakhs :

From Funding agency   -   Management of University/College   75,000

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
				1 NYLP award for NSS Unit I		

3.18 No. of faculty from the Institution   -
who are Ph. D. Guides
and students registered under them   -

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

-    -

JRF   SRF   Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | 180 | State level | 1 |

National level | 5 | International level | |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | | International level | - | | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | 1 | International level | |

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | | International level | - | | - |

3.25 No. of Extension activities organized

University forum | - | College forum | 5 |

NCC | - | NSS | 15 | Any other | 2 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

UNIT – I NSS ACTIVITIES REPORT   (2016-2017)

➢ Helmet Awareness Rally was held on 13/07/2016 and Mr. Pratap Prem kumar was the Chief Guest. 100 NSS volunteers and totally 287 students participated.

➢ 6 NSS volunteers participated in All India Pensioners Association held on 22/07/2016 and 23/07/2016.

➢ Actor Vivek was the Chief Guest for 'Green Kalam' activity conducted on 24/07/2016. Above 60 NSS volunteers and totally 84 students participated.

- Mime Gopi was the Chief Guest for Abdul Kalam's Anniversary Day – silent procession was held on 27/07/2016. 372 students and 96 NSS volunteers participated in this programme.
- Dr. S. Vidya was Chief Guest for the free Eye checkup camp on 03/08/2016. 100 NSS volunteers and totally 542 students participated in the activity.
- 100 NSS volunteers and 100 students participated in cleaning the college campus held on 12/08/2016.
- Dr. S. Thirumagan, Controller of Examination, University of Madras was the Chief Guest on 22/08/2016 for protecting National Flag and 45 NSS student volunteers participated in the activity.
- TOT programme was held from 06/09/2016 to 10/09/2016 and Ms. P. T. Rani participated in it.
- Cleaning Vinayagapuram street activity was held from 10/10/2016 to 14/10/2016.

- The Ministry of Youth Affairs & Sports, Govt. of India in collaboration with Vijayanagara Sri Krishna Devaraya University, Bellary (Karnataka) conducted a National Integration Camp from 03/12/16 to 9/12/16, wherein, 5 NSS volunteers and Ms. P.T. Rani participated in this programme. The National integration camp was inaugurated with the State NSS Officers and officials from Sri Vijayanagara Krishnadevaraya University participated in the Inaugural Session. The programme was initiated with visit to Bellary Fort. Group Discussion was conducted on "Importance of National Integrity" in the presence of the Programme Co-ordinator Dr. Santha Nayak, Sri Vijayanagara Krishnadevaraya University, Bellari. The students voluntarily participated in an event called Shramadan i.e to built an open auditorium out of broken bricks and marbles. Prof. M. B. Dilshad presented a Guest Lecture on" Importance of National Service Scheme". Dr. Robert Jose presented a Guest lecture on "Gender Studies" and he spoke on the difference between sex and gender. There was another programme -Visit to Humpi followed by Guest Lecture on "Nation and Nationality" by Dr. Sathiyanarayana Reddy, Dean of Arts, VSK University. The valedictory function was started at 11.00 am and Prof. T.M Bhaskar, Registrar, VSK University, Bellary, Prof. S. A Patil Registrar (Evaluvation), Dr. Ramesh Olekar, Finance Officer, VSK University were the Chief Guest for the function. Certificates and awards were issued to all. Further, we received the best flag hoisting award.

- Vardah Cyclone Relief activity was conducted on 17/12/2016 and 12 NSS students participated in the programme.
- On 18/12/2016 Blood Donation camp was conducted and about 21 NSS volunteers participated in the activity.
- Dr. Shanta was the Chief Guest for Cancer Awareness Programme which was held on 06/01/2017. 100 NSS Volunteers and 400 students participated in the activity.
- News Readers from various TV channels were the Chief Guests for the Community Pongal Festival held on 12/01/2017. Among 3000 students 100 NSS volunteers activity participated in the programme.

- Jallikattu procession was held on 19/01/2017, 2000 students and 100 NSS volunteers participated.
- On 28/01/2017 Free Dental checkup was held in which100 NSS volunteers participated.
- Arivukalangiam Competition was held on 01/02/2017 and 75 NSS volunteers participated.
- 25 NSS volunteers participated in the Tamil Nadu Government World Trade Fair held from 01/02/2017 to 05/02/2017 and above 35 students enthusiastically participated.
- 34 NSS volunteers and 2200 students participated in the Sports Day March-past programmes which was held on 10/02/2017.
- Planting of saplings programme was held on 24/02/2017 at World Tamil Research Centre. Ms. P.T. Rani and 5 NSS volunteers activity participated in this programme.
- From 06/03/2017 to 10/03/2017 nearly 15 students had participated in a programme termed "Destructing the Unused Trees".
- Government of India Youth Affair and Sports Regional Directorate conducted National Young Leaders Programme Award (2015-2016) and our college NSS UNIT – I received first prize on 21/03/2017.
- Book Donation camp was conducted in our college premises in co-ordination with Lion's club on 17/03/2017.
- 25 of our students assisted Chennai Corporation for conducting Polio Drops camp on 03/04/2017 and 04/04/2017.

Helmet Awareness Programme - Appreciated by J1 Police Station Inspector

UNIT II

MAY 2016

S.NO	DATE	EVENT	NO.OF PARTICIPANTS
1	08/05/2016	"EMPOWERING YOUNG MINDS" - DISCUSSION	MS. K. SHIVA SHANKARI, NSS PO, UNIT II

JUNE 2016

S.NO	DATE	EVENT	NO.OF PARTICIPANTS
1	21/06/2016	"INTERNATIONAL YOGA DAY " AT YMCA	MS. K. SHIVA SHANKARI, NSS PO, UNIT II, MS. KALA YRC PO 73 students participated

JULY 2016

S.NO	DATE	EVENT	NO.OF PARTICIPANTS
1	13/07/2016	TRAFFIC AWARENESS PROGRAMME	147 VOLUNTEERS OF NSS , 3 STAFF MEMBERS AND 2 NSS PO ORGANISED
2	22/7/2016 & 23/7/2016	PENSIONER'S ASSOCIATION – AGM HELD AT ALAMELU MANGA KALAYA MANDAPAM	12 NSS VOLUNTEERS AND 3 STAFF MEMBERS
3	24/7/2016	GREEN KALAM RALLY ORGANISED BY UNIVERSITY OF MADRAS	74 VOLUNTEERS & 3 NSS STAFF
4	27/7/2016	DR.A.P.J ABDUL KALAM'S DAY - PEACE MARCH – TRIBUTE TO DR.A.P.J ABDUL KALAM	456 NSS,YRC & RRC VOLUNTEERS AND 3 STAFF MEMBERS

AUGUST 2016

S.NO	DATE	EVENT	NO. OF PARTICIPANTS
1	11/8/2016	NSS state award – student nomination submitted	Ms. Kavitha, B.Com

2	12/8/2016	SWACHTA CAMPAIGN	156 NSS VOLUNTEERS CLEANED THE PREMISES
3	12/8/2016	SWACHTA CAMPAIGN BY UNIVERSITY OF MADRAS	2 STAFF MEMBERS AND 15 NSS VOLUNTEERS
3	18/8/2016	SCREENING CAMP ON NON-COMMUNICABLE DISEASES – APOLLO TELE HEALTH UNIT -II	926 BENEFITED AND SCREENED ON BP, SUGAR, LIPID TEST, HEIGHT, WEIGHT, BMR, HB COUNT, ONLINE HEALTH QUERIES WERE ANSWERED

SEPTEMBER 2016

S.NO	DATE	EVENT	NO. OF PARTICIPANTS
1	15/9/2016	Pre-RD parade nomination	2 students participated
2	28/9/2016	AIDS AWARENESS BY MR. SATISH KUMAR, YRG HEALTH CARE	53 NSS VOLUNTEERS

OCTOBER 2016

S.NO	DATE	EVENT	NO. OF PARTICIPANTS
1	28/10/2016	DISASTER MANAGEMENT, UNIVERSITY OF MADRAS	10 STUDENTS AND I FACULTY

DECEMBER 2016

S.NO	DATE	EVENT	NO. OF PARTICIPANTS
1	1/12/2016	WORLD AIDS DAY SURVEY CONDUCTED AT PHOENIX MALL IN COLLOBORATION WITH YRG CARE- A NGO	50 VOLUNTEERS AND 1 STAFF

JANUARY 2017

S.NO	DATE	EVENT	NO. OF PARTICIPANTS
1	6/1/2017	CANCER AWARENESS PROGRAMME DR. SHANTHA , ADAYAR CANCER INSTITUTE – SHORT FILM RELEASED	500 VOLUNTEERS TOOK PART IN THIS PROGRAMME
2	16/1/2017	STATE LEVEL RD PARADE TRAINING AND PARTICIPATED IN RD PARADE	MS. ELAKIYA.N III B.COM A&F
3	20/1/2017	STATE LEVEL NSS CELL MEET – PRE RD PARADE STUDENTS' PO MEET	K. SHIVA SHANKARI
3	28/1/2017	NEHRU YUVA KENDRA & NSS ARIVUKALNJIYAM AWARD	16 STUDENTS AND 1 STAFF

February 2017

1	1/2/2017	DENTAL CHECK UP BY SAVITHA ENGINEERING COLLEGE	50 STUDENTS GOT BENEFITTED

MARCH 2017

1	13/3/2017	TEMPLE TANK CLEANING	12 NSS VOLUNTEERS AND 1 STAFF

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.1 Acres	-	-	3.1 Acres
Class rooms	42,800sqft	-	-	42,800sqft
Laboratories	6,500sqft	-	-	6,500sqft
Seminar Halls	3,000sqft	-	-	3,000sqft
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	Generator	Self	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Fees collection is computerised
- Online exam fees payment to the University
- Student and staff database maintained
- Inflibnet facility (Nlist) - Library
- E-journal facility available – Library
- Website updation done at regular intervals
- All Committees maintains a Group ID and reports to IQAC
- MIS - maintained

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12705	494299	1245	8575	13950	502874
Reference Books	388	38217		12751	389	38217
e-Books	INFLIBNET(5750)		Inflibnet 34,500 No. Of E-Books -80409 No of E-Journals -80,409			Inflibnet (Rs.34500)

Journals	21	Rs.21,000	-	-	21	21000
e-Journals	INFLIB NET					
Digital Database	-	-	-	-	-	-
CD & Video	150	1500	-	-	150	13500
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	123	3	2mb	-	-	10 comp.	11	-
Added	4	-	-	-	-	2	-	-
Total	127	3	2mb	-	-	12 Comp uters	11	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Campus is under CCTV surveillance-it is placed in all strategic points.

Through ICTACT students of final years approximately around 1000 students were certified as Digitally Literate.

Under VISAGA students were taught to use Online banking system and Faculty members were trained to download Payment Application App by Union Bank of India.

Staff members were encouraged to attend ICTACT programmes conducted at regular intervals

4.6 Amount spent on maintenance in lakhs :

i) ICT
100000

ii) Campus Infrastructure and facilities
200000

iii) Equipments
100000

iv) Others
-

| | Total : | 4 L |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- NSS, YRC & RRC conducts various outreach programmes for the students like Traffic Awareness, Awareness on Non-Communicable Diseases, Organ Donation Awareness, Temple Tank Cleaning, Campus Cleaning and Cancer Awareness Awareness. Due to the extraordinary efforts of NSS it has won Nation Young Leader Programme Award of at University of Madras. YRC, RRC conducted Awareness on Organ Donation, Disaster Management and HIV awareness respectively.

- Placement Cell conducted 2 weeks of Career Training by 2 different institutes in order to enhance their employability skill to make students economically independent. Job fair conducted every year and more than 16 companies participated. 70 students were given sport offer letter and

- ED organises various activities in order to enhance the entrepreneurial skill of the students. Every year Pongal Bazaar paves way for the students to exhibit their entrepreneurial skill wherein students are encouraged to keep their own stall. Programmes like Learnwise programmes, E-Leaders Workshop, ED Bazaar, Training programme on Mushroom Cultivation, E-wit programme were highly beneficial to the budding entrepreneurs of our college.

- IQAC triggers and insist all cells/committees to organise various student support services. It also encourages Student Forum members to organise events on their own in order to develop their leadership skills.

5.2 Efforts made by the institution for tracking the progression

- MIS report collected and maintained.
- Yearly magazine published Colleges wise as well as Department wise. It exhibits the progress of the college.
- Every year the rank holders are increasing due to the efforts and encouragement given by the Management.
- Teachers ability and skills developed through various FDP programmes and through their involvement in various committees.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2192	37	-	-

(b) No. of students outside the state

4

(c) No. of international students

-

Men

No	%
-	

Women

No	%
2229	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
16	697	7	1501	3	2224						2229

Demand ratio   1:1.3   Dropout % < 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Our college acts as a venue for Competitive Exam Coaching Centre. Both our college students, Faculty members and outsiders are benefitted.
>
> As SC students are more in numbers we encourage and guide them to attend all competitive exams as per their eligibility. Books are also available in our library. Exam dates are also displayed at library notice board.

No. of students beneficiaries

| 2 |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | 1 | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

> Mentor-mentee system helps in providing counseling for the students at regular intervals. Each faculty is allotted with 15 to 20 students for mentoring purpose.
>
> Grievance Cell actively monitors the student's requirement in order to ensure that their grievances are resolved immediately.
>
> Placement Cell provides career guidance training for final year students to make them industrial ready. Final year students were trained for 10 days by two different academies. They were trained on Interview Etiquettes, Resume Preparation, Communication, Aptitude & Reasoning Ability etc.,
>
> Entrepreneurial Development Cell develops the confidence of students to start their own Startups and guides on the procedure.

No. of students benefitted

| 2229 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	650	70 (spot selected) ¤ 500 called for training	-

5.8 Details of gender sensitization programmes

Women empowerment is imparted through teachers and by organizing various events through Women Cell, ED cell and outreach programmes.

Equality in treatment of students irrespective of caste, creed and religion is followed.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   150   National level   17   International level   -

No. of students participated in cultural events

State/ University level   10   National level   -   International level   -

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   11   National level   1   International level   -

Cultural: State/ University level   14   National level   -   International level   -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	681	SC scholarship amount
Financial support from other sources		Maharani scholarship

		University free education
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | 1 | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 25 |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1

> ❖ **VISION**
>   ✓ To make quality higher education affordable and accessible to all especially to the First Generation and less privileged learners.
>
> ❖ **MISSION**
>   ✓ To empower women with quality education towards employability.
>   ✓ To improve the socio-economic status of learners through higher Education.
>   ✓ To make students self-reliant and economically independent.
>   ✓ To inculcate democratic, moral and spiritual values in learners.

6.2 Does the Institution has a management Information System

> YES. The college has a well systematic Management Information System.
> Student database, staff database are available.
> MIS helps in compiling the data and updating them.
> MIS in turn reports to Magazine Committee and Website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our College follows CBCS pattern.

- Value Added Courses are provided for the first year students.
- Placement training, Competitive Studies and Soft Skill Training are provided for final year and second year students respectively.

6.3.2 Teaching and Learning

The teaching process is multidimensional.

The management encourages the teachers to incorporate methodologies like

- PPT
- Smart board teaching
- Movie screening techniques
- Peer learning
- Hands-on Training
- Field trips & Mini projects
- Guest Lectures
- Case Study
- Group Discussion
- Seminars & Work-shop
- Creative thinking

- Blended Learning

- Flipped Learning

6.3.3 Examination and Evaluation

We follow well structured methods in the education domain and it promotes learning by the examination and evaluation.

That includes the following.

- ✓ Open book Exam
- ✓ Slip test
- ✓ Retest (deserving students)
- ✓ Unit Examination & Feed back
- ✓ Remedial Classes
- ✓ CA I,II and Model Exam conducted as per schedule
- ✓ Absentees are to undergo special class after college hours.

6.3.4 Research and Development

- Research cell organized a One day Workshop on Research Methodology and its Applications on 23/8/2016 – 102 participants and 400 students were benefitted out of this programme.
- Research Committee constitutes 9 doctorates and plays an important role in developing research aptitude amidst students.
- Due to the encouragement and support extended by the Management in the year 2016-17 5 staff members submitted their Ph.D Thesis.
- Sabatical leave is provided for Ph.D pursuing faculties and they were honoured during the College Day.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our college participated in digital literacy mission initiated by Government of India. Around 1300 students participated in the drive.
- They had a online exam for approximately 25 minutes which is Aadhar validated and students who met the minimum requirement got their certificates . Around 1000 students got their certificates and it was very benficial
- On march 1st 2017 a event named BRIDGE was conducted by ICTACT and few staff members who were willing paticipated in that event. Emenent speakers from various institutes, corporated and Government paticipated in that event.
- Focus was on effective delivery of lectures, research, placement and what industry expects. The lectures and other seminars were eye-openers.

6.3.6 Human Resource Management

- Yearly vacancies are reported to the Principal by the heads of the department.

- Recruitment is done through Newspaper Advertisement and vacancies are filled in by the college.

- Teachers and students are covered under Group Insurance

- Appraissal is done based on the Feed backs

- Exit Interviews conducted and this helps in executing corrective measures.

- Faculties are encouraged to attend workshops, seminars and

6.3.7   Faculty and Staff recruitment

> Yearly Vacancies are reported to the Principal

> Advertisement given in leading Newspaper and vacancies are filled up immediately.

> Faculties leaving for maternity and they are also permitted to rejoin after maternity leave.

6.3.8   Industry Interaction / Collaboration

Internship training is given to the students to gain hands-on experience on the current happenings in the industry

6.3.9   Admission of Students

- Admission as per University norms and criteria

- Admission Committee takes care of Admission.

- Students with good academic records and economically deprived are given concession during admissions

- Student Database maintained by the office

Teaching	Insurance, Free Education or concession for their kids at AVMSchool, Free Transport Facility, Refreshments, Insurance, Seed Money, Maternity leave, On duty facility, Permission, Festival Advance, Medical Leave and Movement Register which can be availed for personal and official purpose.
Non teaching	Insurance, Free Education or concession for their kids at AVMSchool, Free Transport Facility, Refreshments, Insurance, Seed Money, Maternity leave, Festival Advance, Medical Leave

6.4	Students	Insurance, Concession for deserving and economically deprived students, Private scholarship arranged, Free education, Subsidized Hostel Fees,

Welfare schemes for

6.5 Total corpus fund generated

98,00,000

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC Members
Administrative	Yes		Yes	Adminisrative Officer

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✓

☐ ✓

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

*Students nominal roll for University Examination has become easy through online.

* Hall tickets can be downloaded by the college

* The entire examination process has become simplified and user friendly.

* Attendance during examination is done through online.

* Students applying for revaluation can do it through online.

* Corrections regarding subject code, name etc., can be done by sending an email to University.

*External Examiner removed during examination

*Queries pertaining to question papers are sent through mail and immediately answered.

* Internal Marks are entered through online by the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- External Examiner during university examination removed
- Internal Marks uploaded

6.11 Activities and support from the Alumni Association

- Alumni meet conducted on Jan 26th every year. Alumni enthusiastically participate and share their reminiscence. Games conducted to e
- Alumni's contribute their supports to the Almamator during Placements by bringing HR's for Job Fair, train students during Culturals, arrange Seminars. They are the Pillars of AVC and acts as our brand ambassadors.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teachers' meet conducted twice a semester
- Builds rapport with the parents
- Helps to understand the student's better and assuring parents that their wards are at second home.
- During Pongal Bazaar parent participates in Competitions enthusiastically.
- As most of the parents are from economically deprived section they support us in all endeavours.

6.13 Development programmes for support staff

- Faculty Development Programmes organized every semester in order to upgrade and enrich skill
- Research Scholars are encouraged and supported in completing their fellowship.
- Encouraging and permitting faculty members to attend various Conferences, Workshops, Orientation Programmes, Training Programmes, FDPs for the development of staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Offering Saplings for the Guests.
- Management supports in all green initiatives and encourage faculty members to participate.
- Campus is Green and Clean.
- Every Year Management & NSS team joins together in Sapling of trees within the Campus and also at our Engineering College.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Knowledge sharing by the Faculties for integrated learning.
- Keeping Campus Green is being encouraged
- Focus on Placement Training for Final Years and ensuring employment
- Through ICTACT students of final years approximately around 1000 students were certified as Digitally Literate.
- Under VISAGA students were taught to use Online banking system and Faculty members were trained to download Payment Application App by Union Bank of India.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
     beginning of the year

- **To Prepare Academic Calendar with clear activities plan:**
  College plans ahead the activities planning after considering the Examination days, Holidays etc. Each departments, Cell and committees give the date of their Fest, function etc. Hence we ensure students a year planner ahead.

- To encourage department to organise intercollegiate competition.
  Due to the encouragement given 5 department organised intercollegiate meet/workshop or conference for the benefit of the students.

- To organise National level workshop on Research Methodology and to organise National Level Workshop on Innovation & Technology in Business Perspective. To encourage departments to organise international level conference.

- **To enhance the Student Support Services by organising various activities by NSS, YRC, RRC and Placement cell**. NSS Unit I awarded with NYLP award and has been nominated and sent for National Camp held at Karnatka.

- NSS unit I & II, YRC have tremendously contributed by organizing various programmes, events for the welfare of the students. **NOTE: Events Attached**

- Placement Cell keeping in view the Vision and Mission of our college works towards economic independency of students by providing them opportunity to get placed in reputed institutions.

- Placement Cell organized 2 Weeks Training Programme for the benefit of the Final year students. One by Ripe Academy Pvt. Ltd., and another by Mafoi Company. Job Fair conducted on 24/2/17, 700 registered and 322 students were placed

- Investiture Ceremony conducted and council members were nominated and finally

Revised

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice 1

*Best Practice 1***Title of the practice : Skill development through** Entrepreneurial Development Cell

Goal : To develop entrepreneurial skill for the students focusing on our Vision

Context : ED cell of our college conducted E-leaders workshop for IEDP, NSIC workshop, ED bazaar, Mushroom cultivation classes, E-WIT programme & learn wise programme organsised. Millenium Alliance Innovation programme conducted.

Evidence of Success : Students developed their entrepreneurial skill and few students have started their own business. ED cell imparted the confidence and training

Problems Encountered: Not encountered any problem.

Best Practice 2

*Best Practice 1***Title of the practice : FLOOD RELIEF CAMP** for the People of Parson Complex, Saidapet (Parson complex and nearby slum area) during the Chennai Flood

Goal : To give back to the society when they are in need

Context : Though our college was severely affected during the Chennai flood as it is closely located near a river, it acted as a relief camp. They were given with food, clothes and medicines.

Evidence of Success : Food, shelter and clothing were provided. Our college acted as a relief camp for the flood affected victims. Our Director being a doctor distributed medicines and gave first aid for the victims.

Problems Encountered: Not encountered any problem.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- 100 NSS volunteers and 100 students participated in cleaning the college campus held on 12/08/2016.
- 24/7/2016 Green Kalam Rally Organised 74 volunteers and 3 staff participated.
- 12/8/2016 Swachta campaign organized by University of Madras 2 staff members and 15 NSS volunteers participated
- Cleaning Vinayagapuram street activity was held from 10/10/2016 to 14/10/2016.
- Vardah Cyclone Relief activity was conducted on 17/12/2016 and12 NSS students participated in the programme.
- Jallikattu procession was held on 19/01/2017, 2000 students and 100 NSS volunteers participated
- Planting of saplings programme was held on 24/02/2017 at World Tamil Research Centre. Ms. P.T. Rani and 5 NSS volunteers activity participated in this programme.
- From 06/03/2017 to 10/03/2017 nearly 15 students had participated in a programme termed "Destructing the Unused Trees".

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✔]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8.**Plans of institution for next year**

- To enhance the quality initiatives of the college through Continuous improvement
- To imbibe quality in all activities of the college
- To trigger quality circles of the college by providing them suggestions and idea
- To start our own monthly magazine.

Name K. Shiva Shankari   *Name Dr.J. Nomila Merlin*

IQAC CO-ORDINATOR   *PRINCIPALi/c*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

****

Annexure III : College ACADEMIC CALENDAR

ANNAI VEILANKANNI'S COLLEGE FOR WOMEN

Affiliated to the University of Madras

ACCREDITED BY NAAC
(Approved by Govt. of Tamil Nadu)
1) G.O.No.296/dated 10.07.2000
2) G.O.No.26/dated 09.02.2004

81, V.G.Panneerdas Salai, Saidapet West,
Chennai-600 015.
☎ 43523712, 24710820, 9282144444
E-mail: mail4avc@gmail.com
www.annaiveilankannis.com

Dr. S. DEVARAJ
Founder - Chairman

ANTI-RAGGING COMMITTEE

1. **Dr. D. Dev Anand** 9282144444
   Secretary

2. **Dr. M. Thilakavathy** 9444728071
   Principal

3. **Mrs. K. Adlin Deva Sugin** 9789042878
   Vice Principal

4. **Mrs. J.Gayathri** 9566087191
   Staff Council Secretary

5. **Mrs. B. Arasi** 9445017009
   Staff Secretary

STAFF COUNSELLORS

1. **Ms. K. Adlin Deva Sugin,** M.A., M.Phil., Ph.D.

2. **Ms. K. Vijayalakshmi,** M.A.(Hindi Lit), M.A. (Hindi Trans), B.Ed., M.Phil.

3. **Dr.J.Nomila Merlin,** M.Sc., M.Phil., PGDBI., Ph.D

4. **Ms. E.Menaka,** M.A., M.Phil., Ph.D.

5. **Dr. A. Arivumozhi,** M.A.,B.Ed.,M.Phil.,Ph.D

PERSONAL INFORMATION

Name :

Father's Name :

Address :

Year :

Department :

Contact No. : Father :

Student :

Vehicle No. :

Driving Licence No. :

Blood Group :

VISION

To make quality higher education affordable and accessible to all especially to the First Generation and less privileged learners.

MISSION

❖ To empower women with quality education towards employability.

❖ To improve the socio-economic status of learners through higher education

❖ To make students self-reliant and economically independent.

❖ To inculcate democratic, moral and spiritual values in learners.

PROFILE OF THE COLLEGE

The Annai Veilankanni's Educational and Cultural Society, Saidapet, Chennai-15, was founded by Dr.S.Devaraj, in the year 1988, to cater to the educational needs of the student community in and around Chennai. The Society has established schools in Saidapet and Vandalur. The school in Saidapet is one of the best schools in Chennai. The Management was nursing the idea for a long time, to start a college for students in Saidapet and suburban areas to continue their higher education in a conducive atmosphere.

The Arts and Science College was started on 18-09-2000 at Saidapet. The College was approved by the Government of Tamil Nadu by G.O.No.296, dated 10-07-2000. Affiliation was granted by the University of Madras. The college offers under-graduate courses in Bachelor of Computer Applications, B.Sc. Computer Science, Bio-Chemistry and Mathematics, B.Com. - General, B.Com. Accounting & Finance, B.Com. Corporate Secretaryship, B.B.A., B.Com. Information Systems Management, B.Com. Computer Applications, B.A English and post-graduate courses in Commerce and Computer Science.

The college has a four storey building with spacious and well-ventilated class rooms. It radiates contentment and happiness in an environmentally pure and calm atmosphere, away from the hustle and bustle of the busy city. Highly qualified and well-trained teachers with a great vision, prepare students to reach heights beyond their dreams. They are moulded into responsible, noble and global citizens of tomorrow.

The laboratories for the science streams are spacious and well-equipped. They provide the best hands on learning to

students to complement their learning in classrooms. There is a well-stocked library with books on various subjects.

Indian and foreign journals are also available.

The students must compulsorily enroll themselves in any one of the socially productive activities such as N.S.S. / Youth Red Cross / Physical Education for which credits are given every year.

Our motto is to endeavour and to enlighten, empowered by faith and power. The palmyrah tree when empowered and inspired by the cross, the Bible and the church stands tall and erect amidst the clashing forces of life and radiates hope and light to all around. The students of AVC will stand firm and strong like the palmyrah tree, amidst life's storms and go ahead with confidence.

The aim of the college is to prepare young women students to continuously search for truth, knowledge and light and to grow into mature and responsible citizens, ready to face the challenges of life at home, in society and in the nation at large. The students, when they leave the portals of the college, would be empowered to face life and overcome all obstacles having faith in God. The College, at a time when basic values are fast disappearing, strives to inculcate in the students a sound philosophy of life based on deep faith in God, respect for oneself and others, concern for the less-privileged, and on the ideals of the great angelic chorus "Peace on earth and goodwill towards men". St.Luke.2:14.

Dr. S. DEVARAJ
Founder - Chairman

THE ACADEMIC YEAR

As the University follows the semester pattern for all courses, each academic year is divided into two semesters.

(a) The first academic year consists of first and second semesters, the second academic year, the third and fourth semesters and the third academic year, the fifth and sixth semesters respectively.

(b) The odd semesters run from JUNE to NOVEMBER, and the even semesters from DECEMBER to APRIL of each year.

COLLEGE TIMINGS   : 8.40 am to 2.10 pm

LUNCH BREAK   : 11.50 am to 12.20 pm

WORKING DAYS   : Monday to Friday

Compensatory working days will be announced as and when necessary.

COLLEGE HYMN

1. There shall be showers of blessing
    This is the promise of love
    There shall be seasons refreshing
    Sent from the Saviour above

        Showers of blessing,
        Showers of blessing we need;
        Mercy drops round us are falling.
        But for the showers we plead

2. There shall be showers of blessing
    Precious reviving again:
    Over the hills and the valleys,
    Sound of abundance of rain

3. There shall be showers of blessing
    Send them upon us, O Lord!
    Grant to us now a refreshing.
    Come and now honour thy word,

4. There shall be showers of blessing
    Oh, that today they might fall,
    Now as to God we're confessing,
    Now as on Jesus we call!

MANAGEMENT COMMITTEE MEMBERS

1. Dr. S. Devaraj : Chairman

2. Mrs. Delphin Devaraj : Vice - Chairman

3. Dr. D. Dev Anand : Secretary

4. Dr. D. Johny Christopher : Director

5. Mrs. Sridevi Dev Anand : Executive
   Committee Member

6. Dr. Deva Bala Nirmala : Executive
   Committee Member

7. Mrs. J. Josphine : Treasurer

8. Mr.S. Arul Doss : Member

COLLEGE GOVERNING BODY MEMBERS

1. Dr. S. Devaraj : Chairman

2. Mrs. Delphin Devaraj : Vice-Chairman

3. Dr. D. Dev Anand : Secretary

4. Dr. D. Johny Christopher : Director

5. Dr. V. Bhuvaragava Moorthy : University Nominee

6. Dr. M. Thilakavathy : Principal

COLLEGE COUNCIL

1. Dr. M. Thilakavathy : Principal
2. Mrs. K. Adlin Deva Sugin : Vice Principal
3. Mrs. J. Gayathri : Staff Council Secretary
4. Mrs. B. Arasi : Staff Secretary
5. Dr. V.S. Saravanan : Co ordinator
6. Mr. K. Ganesan : Member
7. Mrs. P.T. Rani : Member
8. Mrs. K. Shivashankari : Member
9. Mrs. B. Sabana : Member
10. Mrs. J. Shanthi Arul : Member
11. Mrs. K. Vijayalakshmi : Member
12. Mrs. S. Kala : Member
13. Mrs. M. Priya : Member

COURSES OF STUDY OFFERED ›››

Foundation Course :

    I.   Language: Tamil, Hindi

    II.   Language: English

    III. Major Courses: UG

- B.Sc.   Bio-Chemistry
- B.Sc.   Computer Science
- B.Sc.   Mathematics
- BCA   Bachelor of Computer Applications
- B.Com. General
- B.Com. Accounting & Finance
- B.Com. Corporate Secretary ship
- B.Com. Computer Applications
- B.Com. Information Systems Management
- BBA   Bachelor of Business Administration
- B.A   English

PG Courses:

- M.Com. Commerce
- M.Sc.   Computer Science

1. Candidates seeking admission to the first year of the three year degree course should have passed the Higher Secondary Examination of the Tamil Nadu State Board or any other examination accepted as equivalent by the Syndicate of the Madras University.

2. Candidates who have qualified from other Universities or Boards should fulfil all the conditions of admission and such admissions are subject to the recognition and confirmation by the Madras University. Provisional admission is made at the risk of the candidate.

3. All admissions into this college are only provisional and subject to the approval of the Madras University. If at any time, after the admission, the admission of the candidate is not approved by the University, her name will be removed from the rolls. In such a case the Management cannot be held responsible for any inconvenience caused to the candidate.

4. A student will be dismissed from the college if she is found to have produced false representation and the fee paid will be fully forfeited.

5. No student will be allowed to attend classes until all her fee due has been paid. This is in accordance with the provisions of 92 M.E.R. (Madras Educational Rules)

6. A student who wishes to leave the college, should apply for the transfer certificate before the college reopens for the next academic year. If application for discontinuing or transfer is received after the re-opening of the college for the next academic year, the student must pay the term fee for the year.

7. Mobile Phones are not allowed. Violation of this rule is subject to any action by the Management

ATTENDANCE

1. No student should absent herself from the college, without applying for leave. This must be made before hand in the prescribed form to the Principal countersigned by her Parent/ Guardian and the Class Teacher.

2. If a student absents herself for one week without permission her name will be removed from the rolls.

3. If a group of students does not attend classes, it will be viewed very seriously and will be dealt with severely.

4. The annual certificate of attendance required for the University Examination will not be granted if i) the Principal is not satisfied with the student's progress and conduct, ii) the student has attended less than three fourths of the number of working days in the academic year, iii) the student has not paid all the dues to the college.

5. Students who absent themselves from periodic tests and terminal examinations will be severely punished.

6. Attendance will be marked during every period. Students coming late to the class will be marked absent for that session.

7. 85% attendance separately for theory and practical is compulsory. Every month cumulative percentage of attendance will be displayed on the notice board. Students are asked to check the attendance.

8. Attendance is included in the Continuous Internal Assessment (CIA). Hence students are advised to attend classes regularly. 5 marks are allotted for attendance.

Break-up

Below 60%	:	No marks
60 - 75 %	:	3 marks
76 - 90%	:	4 marks
Above 90%	:	5 marks

1. All the students of the college are members of the college library.

2. Strict silence must be observed in the library.

3. Students should not scribble on the books.

4. Students should not sub-lend the books of the library.

5. No students should keep a book for more than 2 weeks.

6. Members should pay 3 times the cost of the book lost by them.

TESTS & EXAMINATIONS

The college conducts periodic, CIA and terminal examinations for all classes. Absence from CIA and terminal examinations will be viewed very seriously.

Progress report will be sent to the Parent / Guardian after each terminal examination.

Scheme of Examination	Marks	Distribution of marks for Continuous Internal Assessment (CIA)	Marks	Practicals	Marks
Theory External Internal Practicals External Internal	75 25 60 40	Test Attendance Seminar Assignment	10 5 5 5	Attendance Record Test	5 5 30
Total	100		25		40

Compulsory passing minimum for external is 40%
Aggregate internal & external passing minimum is 40%

APPLICATION FOR LEAVE

1. Name   :

2. Class, Roll No.   :

3. Date   :

4. No. of days already   :
    availed

5. No. of days leave   :
    applied for

6. Reason   :

7. Sign. of the student   :

8. Sign. of the   :
    Parent / Guardian

9. Sign. of the   :
    Class Teacher

10. Sign. of the Principal :

1. Every student must behave well in and outside the college to bring credit to herself and to the institution.

2. Every student should dress up in a decent and dignified manner keeping in view the traditions and culture of our country.

3. Students should maintain strict silence in the classroom irrespective of the presence or absence of the staff.

4. No student should enter or leave the classroom without the permission of the staff in the class.

5. Students should not leave the class to go to the office or canteen during class hours.

6. Students should not enter the office room, staff room or laboratories during unspecified hours.

7. When they move from one classroom to another, they should go in an orderly manner without disturbing other classes.

8. Students should handle the college property carefully and shall not cause any damage to it. Any indiscipline in this regard will be seriously viewed.

9. Students should be respectful and courteous to the members of the staff, members of the governing body, distinguished visitors and invitees of the college.

10. Students are not allowed to address any authority as a group. Individual representation will be allowed only if they are made through the proper channel.

11. No outsider should be invited to any function or meeting to the college by any student or group of students without the prior permission of the Principal/Management.

I have read the rules and regulations of the college in the diary and I agree to abide by them.

Signature of the Parent   Signature of the Student

DAY ORDER	I HOUR 8.40-9.40 am	II HOUR 9.40-10.40 am	10.40 - 10.50 am	III HOUR 10.50-11.50 am	11.50 - 12.20 pm	IV HOUR 12.20-1.15 pm	V HOUR 1.15-2.10 pm
			TEA BREAK		LUNCH BREAK		

ACADEMIC CALENDER

Date	Day	JUNE 2016	Working Day
01	Wed		
02	Thu		
03	Fri		
04	Sat		
05	Sun		
06	Mon		
07	Tue		
08	Wed		
09	Thu		
10	Fri		
11	Sat		
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu	COLLEGE REOPENS (II & III YEARS)	1
17	Fri		2
18	Sat		
19	Sun		
20	Mon		3
21	Tue		4
22	Wed		5
23	Thu	COLLEGE REOPENS (I YEARS)	6
24	Fri		7
25	Sat		
26	Sun		
27	Mon		8
28	Tue		9
29	Wed		10
30	Thu		11

WORKING DAYS - 11

ACADEMIC CALENDER

Date	Day	JULY 2016	Working Day
01	Fri		12
02	Sat		
03	Sun		
04	Mon		13
05	Tue		14
06	Wed		15
07	Thu	RAMZAN	
08	Fri		16
09	Sat		
10	Sun		
11	Mon		17
12	Tue		18
13	Wed		19
14	Thu		20
15	Fri	KAMARAJAR BIRTHDAY	21
16	Sat		
17	Sun		
18	Mon		22
19	Tue		23
20	Wed	FRESHERS DAY & INVESTITURE	24
21	Thu		25
22	Fri	ALPHA OMEGA DEPT. OF BUSINESS ADMIN.	26
23	Sat		
24	Sun		
25	Mon		27
26	Tue		28
27	Wed		29
28	Thu		30
29	Fri	COM-TECH DEPT. OF A&F, ISM	31
30	Sat		
31	Sun		

WORKING DAYS - 20

ACADEMIC CALENDER ▶▶

Date	Day	AUGUST	Working Day
01	Mon		32
02	Tue		33
03	Wed		34
04	Thu		35
05	Fri	LINGUA QUEST DEPT. OF ENGLSIH	36
06	Sat		
07	Sun		
08	Mon	CONTINUOUS ASSESSMENT I	37
09	Tue	CONTINUOUS ASSESSMENT I	38
10	Wed	CONTINUOUS ASSESSMENT I	39
11	Thu	CONTINUOUS ASSESSMENT I	40
12	Fri	CONTINUOUS ASSESSMENT I	41
13	Sat		
14	Sun		
15	Mon	INDEPENDENCE DAY	
16	Tue		42
17	Wed	BIO THIRST DEPT. OF BIOCHEMISTRY	43
18	Thu		44
19	Fri	TECHNO TEAM DEPT. OF COMPUTER SCIENCE	45
20	Sat		
21	Sun		
22	Mon	LIBRARY FEST	46
23	Tue		47
24	Wed	MATHISTICA DEPT. OF MATHEMATICS	48
25	Thu	SRI KRISHNA JAYANTHI	
26	Fri	EXCELLENTIA DEPT. OF CA & CS	49
27	Sat		
28	Sun		
29	Mon		50
30	Tue		51
31	Wed		52

WORKING DAYS - 21

ACADEMIC CALENDER

Date	Day	SEPTEMBER 2016	Working Day
01	Thu		53
02	Fri		54
03	Sat		
04	Sun		
05	Mon	VINAYAGAR CHADHURTHI/ TEACHERS' DAY	
06	Tue	CHAIRMAN'S BIRTHDAY	55
07	Wed		56
08	Thu		57
09	Fri		58
10	Sat		
11	Sun		
12	Mon		59
13	Tue	BAKRID / ONAM	
14	Wed		60
15	Thu	NATIONAL SEMINAR DEPT. OF COMPUTER SCIENCE	61
16	Fri	BRAIN FRAMES DEPT. OF COMPUTER APPLICATIONS	62
17	Sat		
18	Sun		
19	Mon	CONTINUOUS ASSESSMENT II	63
20	Tue	CONTINUOUS ASSESSMENT II	64
21	Wed	CONTINUOUS ASSESSMENT II	65
22	Thu	CONTINUOUS ASSESSMENT II	66
23	Fri	CONTINUOUS ASSESSMENT II	67
24	Sat		
25	Sun		
26	Mon		68
27	Tue		69
28	Wed	KINDLE FEST DEPT. OF COMMERCE	70
29	Thu	MUTHAMIZH VIZHA DEPARTMENT OF TAMIL	71
30	Fri		72

WORKING DAYS - 20

Date	Day	OCTOBER 2016	Working Day
		ACADEMIC CALENDER	
01	Sat		
02	Sun	GANDHI JAYANTHI	
03	Mon		73
04	Tue		74
05	Wed		75
06	Thu		76
07	Fri		77
08	Sat		
09	Sun		
10	Mon	AYUDHA POOJA	
11	Tue	VIJAYA DASAMI	
12	Wed	MOHARAM	
13	Thu		78
14	Fri		79
15	Sat		80
16	Sun		
17	Mon	UNIVERSITY PRACTICAL EXAMS	81
18	Tue		82
19	Wed		83
20	Thu		84
21	Fri	MODEL EXAMINATIONS	85
22	Sat	MODEL EXAMINATIONS	86
23	Sun		
24	Mon	MODEL EXAMINATIONS	87
25	Tue	MODEL EXAMINATIONS	88
26	Wed	MODEL EXAMINATIONS	89
27	Thu	LAST WORKING DAY	90
28	Fri		
29	Sat	DEEPAVALI	
30	Sun		
31	Mon		

WORKING DAYS - 18

Date	Day	NOVEMBER 2016	Working Day
01	Tue	UNIVERSITY THEORY EXAMS	
02	Wed		
03	Thu		
04	Fri		
05	Sat		
06	Sun		
07	Mon		
08	Tue		
09	Wed		
10	Thu		
11	Fri		
12	Sat		
13	Sun		
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun		
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	Sun		
28	Mon	COLLEGE REOPENS - EVEN SEMESTER	1
29	Tue		2
30	Wed		3

WORKING DAYS - 3

Date	Day	DECEMBER 2016	Working Day
01	Thu		4
02	Fri		5
03	Sat		
04	Sun		
05	Mon		6
06	Tue		7
07	Wed		8
08	Thu		9
09	Fri	COLLOBORATION ACTIVITY DEPT. OF COMP. SCIENCE	10
10	Sat		11
11	Sun		
12	Mon	MILADI NABHI	
13	Tue		12
14	Wed		13
15	Thu		14
16	Fri	NATIONAL CONFERENCE DEPT. OF ENGLSIH	15
17	Sat		16
18	Sun		
19	Mon		17
20	Tue		18
21	Wed		19
22	Thu	CHRISTMAS CELEBRATIONS	20
23	Fri		
24	Sat		
25	Sun	CHRISTMAS	
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat		

WORKING DAYS - 17

ACADEMIC CALENDER

Date	Day	JANUARY 2017	Working Day
01	Sun	NEW YEAR	
02	Mon		
03	Tue		
04	Wed	REOPENING AFTER CHRISTMAS HOLIDAYS	21
05	Thu		22
06	Fri		23
07	Sat		24
08	Sun		
09	Mon		25
10	Tue		26
11	Wed		27
12	Thu	PONGAL CELEBRATION	28
13	Fri	BHOGI	
14	Sat	PONGAL	
15	Sun	THIRUVALLUVAR DAY	
16	Mon	UZHAVAR THIRUNAAL	
17	Tue		29
18	Wed		30
19	Thu	CONTINUOUS ASSESSMENT I	31
20	Fri	CONTINUOUS ASSESSMENT I	32
21	Sat	CONTINUOUS ASSESSMENT I	33
22	Sun		
23	Mon	CONTINUOUS ASSESSMENT I	34
24	Tue	CONTINUOUS ASSESSMENT I	35
25	Wed		36
26	Thu	REPUBLIC DAY / ALUMNI MEET	
27	Fri		37
28	Sat		38
29	Sun		
30	Mon		39
31	Tue		40

WORKING DAYS - 20

ACADEMIC CALENDER

Date	Day	FEBRUARY 2017	Working Day
01	Wed		41
02	Thu		42
03	Fri		43
04	Sat		44
05	Sun		
06	Mon		45
07	Tue		46
08	Wed		47
09	Thu		48
10	Fri		49
11	Sat		50
12	Sun		
13	Mon		51
14	Tue		52
15	Wed		53
16	Thu		54
17	Fri		55
18	Sat		56
19	Sun		
20	Mon	CONTINUOUS ASSESSMENT II	57
21	Tue	CONTINUOUS ASSESSMENT II	58
22	Wed	CONTINUOUS ASSESSMENT II	59
23	Thu	CONTINUOUS ASSESSMENT II	60
24	Fri	CONTINUOUS ASSESSMENT II	61
25	Sat		62
26	Sun		
27	Mon		63
28	Tue		64

WORKING DAYS - 24

ACADEMIC CALENDER

Date	Day	MARCH 2017	Working Day
01	Wed		65
02	Thu		66
03	Fri		67
04	Sat		68
05	Sun		
06	Mon		69
07	Tue		70
08	Wed		71
09	Thu		72
10	Fri		73
11	Sat		74
12	Sun		
13	Mon		75
14	Tue		76
15	Wed	UNIVERSITY PRACTICAL EXAMS	77
16	Thu		78
17	Fri		79
18	Sat		80
19	Sun		
20	Mon		81
21	Tue	MODEL EXAMINATIONS	82
22	Wed	MODEL EXAMINATIONS	83
23	Thu	MODEL EXAMINATIONS	84
24	Fri	MODEL EXAMINATIONS	85
25	Sat	MODEL EXAMINATIONS	86
26	Sun		
27	Mon		87
28	Tue		88
29	Wed	UGADI	
30	Thu		89
31	Fri	LAST WORKING DAY	90

WORKING DAYS - 26

ACADEMIC CALENDER

Date	Day	APRIL 2017	Working Day
01	Sat		
02	Sun		
03	Mon	UNIVERSITY THEORY EXAMS	
04	Tue		
05	Wed		
06	Thu		
07	Fri		
08	Sat		
09	Sun	MAHAVIR JAYANTHI	
10	Mon		
11	Tue		
12	Wed		
13	Thu		
14	Fri	TAMIL NEW YEAR/DR.B.R. AMBEDKAR BIRTH DAY / GOOD FRIDAY	
15	Sat		
16	Sun		
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	Sun		
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun		

ANNAI VEILANKANNI'S COLLEGE FOR WOMEN

81/33, V.G.P. SALAI, SAIDAPET WEST, CHENNAI - 15.

TEACHING STAFF ≫

	NAME	DESIGNATION
1.	Dr. M. Thilakavathy, M.A..,M.Phil.,Ph.D	Principal
Department of English		
2.	Ms. K. Adlin Deva Sugin, M.A., M.Phil., Ph.D	Vice-Principal, Head
3.	Ms. C.S.Remya Mol, M.A.,B.Ed.,M.Phil.,Ph.D	Asst. Professor
4.	Ms.J.Maria Nancy, M.A.,M.Phil	Asst. Professor
5.	Ms. S. Santha Kumari, M.A., M.Phil	Asst. Professor
6.	Ms. M. Rukhsana Begum, M.A., M.Phil	Asst. Professor
7.	Ms. N. Komala, M.A., M.Phil, Ph.D	Asst. Professor
8.	Ms. V. Jennifer Rani, M.A.,	Asst. Professor
9.	Ms. R. Paavai, M.A., Ph.D	Asst. Professor
10.	Ms. T. Reshika, M.A., M.B.A	Asst. Professor
11.	Ms. R. Gowri, M.A., M.Phil	Asst. Professor
Department of Language		
12.	Ms. P.T. Rani, M.A., M.Phil., B.Ed., PGDCA., Ph.D	Head, Asst. Professor (Tamil)
13.	Dr. V.S.Saravanan, M.A., M.Phil., B.Ed., Ph.D	Asst. Professor
14.	Ms. E.Menaka, M.A., M.Phil., Ph.D.	Asst. Professor
15.	Ms.A.Kavitha Rani, M.A.,M.Phil	Asst. Professor
16.	Dr. A. Arivumozhi, M.A.,B.Ed.,M.Phil.,Ph.D	Asst. Professor
17.	Ms. K. Vijayalakshmi, M.A.(Hindi Lit), M.A. (Hindi Trans), B.Ed., M.Phil.	Head , Asst. Professor (Hindi)
Department of Biochemistry		
18.	Ms.B.Sabana, M.Sc.,M.Phil., Ph.D	Head, Asst. Professor
19.	Dr.J.Nomila Merlin, M.Sc., M.Phil., PGDBI., Ph.D	Asst. Professor
20.	Dr. S. Beulaja, M.Sc., Ph.D	Asst. Professor
21.	Ms. K.Punitha, M.Sc.,	Asst. Professor
22.	Ms. S. Bala Sundari, M.Sc.,M.Phil.,	Asst. Professor
23.	Ms. S. Geetha Lakshmi, M.Sc.,M.Phil., M.Ed	Asst. Professor
Department of Mathematics		
24.	Ms. J. Gayathri, M.Sc., M.Phil.	Head, Asst. Professor
25.	Ms. V. Meena, M.Sc., M.Phil.	Asst. Professor
26.	Ms.S.Hemalatha, M.Sc., M.Phil., B.Ed., Ph.D	Asst. Professor
27.	Ms. S. Sangeetha, M.Sc., M.Phil.	Asst. Professor
28.	Ms. M. Kalaichelvi, M.Sc., M.Phil.	Asst. Professor

No.	Name	Designation
29.	Ms. D.Rebekha Elizabeth, M.Sc., M.Phil.	Asst. Professor
30.	Ms.G.Jayakodi, M.Sc, M.Phil.	Asst. Professor
31.	Ms.G.Jayasree, M.Sc., M.Phil	Asst. Professor
32.	Ms. D.Jerlin Sheeba, M.Sc., M̄.P̄h̄il̄	Asst. Professor
33.	Ms.J.Shobana Rajam, M.Sc., M.Phil	Asst. Professor
Department of Computer Science		
34.	Ms. M. Priya, MCA, M.Phil., P̄h̄.D̄	Head, Asst. Professor
35.	Ms. W. Mary Magdalene Viola, M.Sc., M.Phil., P̄h̄.D̄	Asst. Professor
36.	Ms.T.S. Lakshmi, MCA, M.Phil.	Asst. Professor
37.	Ms.V.Mahalakshmi, MCA	Asst. Professor
38.	Ms.K.Saranya, M.Sc., M.Phil.	Asst. Professor
39.	Ms. D. Lenujoy, M.Sc., M.Phil., M.Ed	Asst. Professor
40.	Ms. R. Akila, M.Sc., M.Phil., B.Ed., PGDCA	Asst. Professor
Department of Computer Applications		
41.	Ms. S. Kala, M.Sc., M.Phil.	Head, Asst. Professor
42.	Ms. V. Brindha, MCA., M.Phil.	Asst. Professor
43.	Ms.W.Malini Prema Kumari, MCA., B.Ed., P̄h̄.D̄.	Asst. Professor
44.	Ms.T.R.Nisha Dayana, M.Sc.,B.Ed., M.Phil., P̄h̄.D̄.	Asst. Professor
45.	Ms. N.Angel, MCA., M.Phil	Asst. Professor
46.	Ms. J. Anjana Jaishankar, MCA.,	Asst. Professor
47.	Ms.J.Helen Arockia Selvi, MCA, M.Phil	Asst. Professor
Department of Commerce (General)		
48.	Ms. B. Arasi, M.Com., M.Phil., MBA	Head , Asst. Professor
49.	Ms. B. Mallika, M.A., M.Phil., B.Ed., MBA	Asst. Professor
50.	Dr. M. Saraswathi, M.A.,Ph.D.	Asst. Professor
51.	Ms. Premala David, M.Com., M.Phil., B.Ed.	Asst. Professor
52.	Ms.R.Aishwarya, M.Com., M.Phil., MBA., PGDCA	Asst. Professor
53.	Ms. R. Santhi, M.Com., M.Phil., MCA.,PGDCA.	Asst. Professor
54.	Ms. B.X. Jonitha Stany Mary, M.A., M.Phil., PGDCA	Asst. Professor
55.	Ms. N.S. Dhanalakshmi, M.Com., M.Phil., B.Ed, PGDCSA	Asst. Professor
56.	Ms. D. Sujatha, MFS., M.Phil., MBA.,PGDCA.	Asst. Professor
57.	Ms. T. Bharathy, M.Com., M.Phil.,	Asst. Professor
58.	Ms.R.Gandhi Preya, M.Com., M.Phil., MBA	Asst. Professor
59.	Ms.T.Parkavi, M.Com	Asst. Professor
60.	Ms.M.Sankari, M.Com., M.Phil	Asst. Professor
61.	Ms.Gracia Johnson, M.Com, M̄B̄Ā, M̄.P̄h̄il̄	Asst. Professor
62.	Ms. R.Subitha Rani , M.Com., M.Phil., MBA	Asst. Professor
63.	Dr. K. P. Savitha, M.Com., M.Phil., MBA., Ph.D	Asst. Professor

	Department of Commerce (Corporate Secretaryship) & (Computer Application)	
64.	Ms. J. Shanthi, M.Com., M.Phil., B.Ed., MBA.,	Head, Asst. Professor
65.	Ms. S. Blessy Deva Priya, MCA., M.Phil.	Asst. Professor
66.	Ms.S.R.R.Sivajothi, M.Com, M.Phil., MBA., M.Ed	Asst. Professor
67.	Ms.V.Vidhya, M.Com., M.Phil	Asst. Professor
68.	Ms.K.Meena, MBA	Asst. Professor
69.	Ms. V. Saraswathi, M.Com., M.Phil., PGDCA	Asst. Professor
70.	Ms. M. Rajeswari, M.Com., M.Phil.,	Asst. Professor
	Department of Business Administration	
71.	Mr.K.Ganesan, M.A ,M.Sc, M.Com, MBA, M.Phil, B.Ed., DHM.,PGDPR.,Ph.D.	Head , Asst. Professor
72.	Ms.R.Sangeetha Lakshmi, MBA, M.Phil., Ph.D	Asst. Professor
73.	Ms. D. Diksha, MBA	Asst. Professor
74.	Ms.S.Vijayakumari, MBA., M.Phil., M.L.M., Ph.D	Asst. Professor
75.	Ms.S.Ambiga, M.A , M.Phil., MBA, Ph.D	Asst. Professor
76.	Dr. T. Ayappan, Graduate in Indl, Engg., DPM., PGDMM., DQM., MHRm., MBA,M.Phil., Ph.D	Asst. Professor
77.	Ms. S. Roohi Kursheed Khan, M.Com, MBA, Ph.D	Asst. Professor
	Department of Commerce (A&F and ISM)	
78.	Ms. K.Shivashankari, MA., M.Phil, MBA, M.Com., PGDHRM., MSc (Yoga)., Ph.D	Head , Asst. Professor
79.	Ms. T.A. Nirmala, M.Com., M.Phil., MBA.,MLIS.	Asst. Professor
80.	Ms. X. Silvia, M.com, M.Phil	Asst. Professor
81.	Ms. P. Rajeswari, M.Com, M.Phil	Asst. Professor
82.	Ms. B. Padma Priya, MCA., M.Phil., MBA., Ph.D	Asst. Professor
83.	Ms. G. Shehnaz Begum, M.Com, M.Phil	Asst. Professor
84.	Ms. G. Vasanthi, M.Sc., M. Phil., B.Ed.	Asst. Professor
	Library	
85.	Dr. A. Mary Isabella, M.A., MLIS, M.Phil, CCA., Ph.D.	Librarian
86.	Mrs.J.Vini Freeda, M.A., M.L.Sc	Asst. Librarian

NON TEACHING STAFF

Administrative Staff:

87. Mrs. J. Josephine, M.Com., B.Ed., M.Phil.
88. Mr. J. Murali, B.A.
89. Mrs. M. Padma Priya, M.Sc
90. Mrs. R. Beulah, B.Com.
91. Ms. K. Padmini, M.A
92. Ms. B. Uma, B.A, DIP.
93. Mrs. Sutha Felix, M. Com, M.Com – D.Cop., M.B.A

Lab Assistant :

94. Mrs. P.Suriyalatha, D.E.C.E., MCA
95. Mrs.A.Arul Mary
96. Mrs.V.Suganya, M.Com.

ANNAI VEILANKANNI'S COLLEGE FOR WOMEN
INTERNAL QUALITY ASSURANCE CELL

NAME OF THE DEPARTMENT AND YEAR(மாணவியின் பெயர் மற்றும் துறை)

S.NO (வ எண்)	SUBJECT(பொருள்)	NAME OF THE STAFF MEMBERS(ஆசிரியர்களின் பெயர்)																							
		5	4	3	2	1	5	4	3	2	1	5	4	3	2	1	5	4	3	2	1	5	4	3	2	1
1	Punctuality in the class(வகுப்பிறத காலந்தவறாமை)																								
2	Regularity in talking class(முறையாகப் பாடம் நடத்துதல்)																								
3	Completes the syllabus on time(குறித்த நேரததில் பாடததிட்டத்தை முடித்தல்)																								
4	Focus on syllabus(பாடததிட்டததில் ஒரு முகம்)																								
5	Makes alternate class arrangement in her absence(வருகை புரியாத போது மாற்று வகுப்பிறகான ஏற்பாடு)																								
6	Self-Confidence(தன்னம்பிக்கை)																								
7	Communication Skills(தகவல் தொடர்புத் திறன்)																								
8	Discussion in Class room(வகுப்பறையில் கலந்தாய்வு)																								
9	Use of teaching aids(OHP/Black Board PPT's)(கற்பித்தல் உபகரணங்களின் பயன்பாடு)																								
10	Innovative teaching(கற்பித்தலில் புதுமை)																								
11	Instilling various academic interest in students(மாணவாகளிடையே கல்வி ஆர்வததைத் தூண்டுதல்)																								
12	Helps students in realizing career goals(வாழ்வியல் குறிக்கோளை மாணவர்களுகது உணரச் செய்தல்)																								
13	Class Control(வகுப்பறைக் கட்டுப்பாடு)																								
14	Inspiration for ethical conduct(நல்லொழுக்கத்தை ஊக்குவித்தல்)																								
15	Acting as a role model(முன்மாதிரியாகத் திகழ்தல்)																								
	Additional Remarks(கூடுதல் குறிப்பு):																								
	Name of the Student(Optional)(மாணவியின் பெயர்):																								

Note: 5- Excellent(மிக மிக நன்று);4- Very good(மிக நன்று);3-Good(நன்று);2-Average(சராசரி);1-Below Average(சராசரிக்கு கீழ்) (Put tick mark in the relevant column)